

Whether you are just starting law school or transferring from another institution, it pays to check out the help available from Career Services.

## Make it Easy for Employers to Find You

Career Services makes it easy for employers to find and hire UF law students. We market students at job fairs throughout the nation, collect resumes for employers to review from the convenience of their offices, and offer opportunities for potential employers to meet and interview students.

Every year, Career Services brings about 200 employers — including many of the region's top law firms — to Gainesville to interview students on campus. Once you're registered on UF's online job bank, the process of finding a potential employer and scheduling an interview can be done almost entirely online, saving valuable time in your job search.



## More Information Online at: [www.law.ufl.edu/career/](http://www.law.ufl.edu/career/).

Our website offers information on the many resources available to you at the Center for Career Services, including:

- Individual career and job search counseling
- Resume and cover letter writing experience
- Interviewing skills development
- Mock interviews
- Coordination of recruiting efforts
- Job fairs
- Employer directories
- Employment and salary data from recent graduates
- Externship programs
- Pro bono opportunities

The website also includes links to the online job bank, the Career Services Hotline listserv and downloadable handouts and other materials.

### Center for Career Services

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UF LAW  
CAREER SERVICES



## We Can Help You:

- Choose a Career Path
- Network With Employers
- Polish Your Resume
- Develop Interviewing Skills
- Make It Easy for Employers To Find and Hire You



## Your Success Starts Here

To have a great career, you need more than a top-notch education. You need to know how to choose the career path that is most fulfilling for you. You need to know the best way to find a top position in the practice area and geographic location you want.

The Center for Career Services offers a variety of services and programs to help you land your dream job. We're not a placement office. Instead, we help you plan your own self-directed career search and develop networking and interviewing skills that will serve you throughout your career.

Our workshops, seminars and events on and off campus enable you to meet and learn from practicing professionals. We can help you get real-world experience that will help you make informed career choices — and look great on your resume.

If you know what kind of job you want, we provide the tools to help you obtain it. If you are still exploring your options, we offer counseling, programming and resources to help with your assessment. To learn more about the opportunities available to you through Career Services, schedule an appointment or log on to [www.law.ufl.edu/career/](http://www.law.ufl.edu/career/).

## Build Your Resume

Nothing strengthens your resume like experience. Career Services can help you gain practical, hands-on learning through a variety of programs.

- **The Pro Bono Project** connects law students with organizations seeking volunteers for public interest projects. Participants gain valuable work experience and earn recognition certificates honoring them for their accomplishments.
- **Externships and clerkships** — including openings with the Florida Supreme Court — provide particularly valuable opportunities to learn through experience. Our **Judicial Process Lecture Series** offers a detailed look at the work environment for externs and clerks in courts throughout the Southeast.
- **The Alumni Mentor Program** is an invaluable resource for students. Career Services maintains a databank of alumni who have volunteered to offer advice and career guidance to current students who are interested in fields similar to their own. While these mentors are not intended to be a direct source of employment, they can be a valuable source of networking, career ideas or geographic information.
- **The 1L Shadow Program** enables first-year law students to shadow attorneys in private practice, the court system or legal services and experience the legal environment in those areas first-hand.

## Learn Vital Career Skills — On a Flexible Schedule

Our career counselors all have JDs themselves — so they know what you're going through. They're available year-round, by next-day appointment, to give you individualized advice on matters vital to your career. Our experienced front-desk staff can answer many of your career-related questions on the spot.



Each semester, Career Services hosts an array of workshops aimed at helping you discover and succeed in the career that is right for you. You can meet and get career advice from lawyers in a variety of fields, at all stages of their careers. Our seminars teach vital career skills — from polishing a resume to “working a room” to handling call-back interviews — that you can't learn from a textbook. Our panels and workshops are offered at times you can fit into your class schedule, and many are video-taped to give everyone a chance to learn.

## Stay Informed

The job market is always changing. Career Services keeps you up to speed with job-hunting tips and news about on-campus programs through the Career Services Hotline listserv and updates in the college's weekly newsletter, *FlaLaw*.

Career Services offers a wide range of services and resources, from on-campus interviews to programs on various practice areas.