

Job Listing Form

Date: _____

Employer Name: _____

Employer Address: _____

Employer Website: _____

Contact Person: _____ Contact E-mail: _____

Contact Number: _____ Contact Fax: _____

Response Method: Resume Collect- Contact receives one email which includes all resumes submitted
 Email Contact Directly- Contact receives resumes piecemeal from applicants
 Fax Directly- Contact receives resumes piecemeal via fax from applicants

Accepting resumes from:

1L 2L 3L LLM Tax LLM Environmental Entry-Level Alumni w/ yrs experience

Position Duration: Part-time Full-time Term Summer Internship Fellowship

Which items would you like to receive from our students/alumni?

Undergraduate Transcripts Law School Transcripts Writing Sample
 Cover Letter Resume Salary Requirements
 References Letters of Recommendation

Other requirements/preferences: _____

Position Title: _____ Salary: _____ Deadline Date: _____

Position Description: _____

EMPLOYER DECLARATION OF NON-DISCRIMINATION

The University of Florida Levin College of Law is required to ascertain and maintain documentation that all employers engaged in recruiting of its students and alumni are complying with the federal guidelines for non-discrimination in the selection of employees. Employers requesting services are expected to observe the principle of equal opportunity for employment in accordance and Standard 211 (d) of the ABA Standards for Approval of Law Schools. A copy of Standard 211 (d) is available upon request.

Please read and sign the following compliance statement:

"I certify that the law firm/company/agency, etc. identified above is an equal opportunity employer. Applicants are given equal consideration without regard to race, creed, color, religion, age, handicap, sex, sexual orientation, marital status, national origin, political opinion or affiliation and veterans status as provided under Vietnam Era Veterans Readjustment Assistant Act."

Signature _____ Name (please print) _____

~Fall/Spring On-Campus Interviewing also available~
Please return form to careers@law.ufl.edu or fax to 352-392-4640