

Community Service Project

WHAT IS THE COMMUNITY SERVICE PROJECT?

The mission of the Community Service Project is to help students develop an awareness of the issues and needs permeating their greater community. Participation in the program gives students the opportunity to explore a wide variety of interests, while networking in the community.

Community Service Work defined:

Non-legal work performed without either compensation or academic credit, and:

- a) Related to meeting the needs of the indigent or underserved; or
- b) For the betterment of the environment and/or community at large;
- c) Excludes ambassadors and student recruiting.

HOW IT WORKS?

After you have arranged your internship with an approved site organization, log into Symplicity, and click on the “Pro Bono/Community Service” tab in your “Profile”. You will need to accept the Volunteer Pledge which defines the professional and ethical commitment you will be making when you participate in the program. Select the “ITP/Hours Reporting” tab to enter information about your volunteer placement. The Intent to Participate section should be completed prior to beginning work with the agency, and click “Submit”. Select “Add Hours” to report daily hours you worked at this agency, and click “Submit”. To add a new agency select “Add New” at the bottom of the initial “ITP/Hours Reporting” screen.

You must enter hours, verified by your supervisor, at the **end of each semester** and by the deadline before you graduate. Your hours, along with the evaluation form at the end of each project, must be submitted to receive recognition for your work. All of the above information is available online at <http://www.law.ufl.edu/career/students/probono/>.

When training is required, every 30 hours of volunteer work, 10 hours of training may be added to count toward pro bono hours. For example, if 20 hours of training is required, you must work 60 volunteer hours to count the full 20 hours of training and to add them to your total pro bono hours.

RECOGNITION FOR YOUR COMMUNITY SERVICE WORK

This is a Certificate Program, students earning 35, 70, or 105 hours of community service work will achieve a *general* certificate, an *excellence* certificate, and an *outstanding achievement* certificate respectively.

Certificates will be awarded to graduating 3Ls, while qualifying 1Ls and 2Ls will be invited to the celebration, and encouraged to continue their good work. At graduation, the College will list on the commencement program that you received a community service certificate.

Thank You for Your Interest in the Community Service Project!!
We Look Forward to Working with You!