



CHAPTER 8

COMMITTEES AND AGENCIES

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8.00.00 GENERALLY

- A. The Town Council has established the committees and agencies identified in this chapter for the purpose of implementing the provisions of the ULDC.
- B. Procedures pertaining to matters addressable by the committees and agencies are set forth in Chapters 9 and 10 of this ULDC.

8.01.00 LOCAL PLANNING AGENCY**8.01.01 Creation and Duties**

There is hereby created a local planning agency (LPA) charged with all the duties and responsibilities as provided in Section 163.3174, *F.S.* The LPA shall hold at least one (1) noticed public hearing to consider, propose, or make recommendation(s) as appropriate to the Town Council regarding amendments to the Town Comprehensive Plan or this ULDC.

8.01.02 Membership

The Town Council shall appoint the members of the LPA, and may appoint themselves as the members of the local planning agency.

8.01.03 Rules of Procedure

The local planning agency shall adopt rules of procedure to be approved by the Town Council.

8.02.00 TECHNICAL REVIEW COMMITTEE**8.02.01 Creation**

There is hereby created a Technical Review Committee (TRC) that shall review development proposals as described in Chapter 10 and make recommendations to the Town Council.

8.02.02 Membership

- A. Regular membership
 - 1. The TRC shall consist of three (3) members to be appointed by the Town Council.
 - 2. The members of the TRC shall be qualified and experienced in development review and may be members of Town, county, or regional district staff, consultants, or officials, building officials, fire or other district personnel.
 - 3. No member of the Town Council may serve on the TRC.
- B. Terms of office, Vacancy, Removal
 - 1. The Town Council shall appoint each member to a four (4) year term. A member shall not serve more than two (2) consecutive terms.
 - 2. The Town Council shall fill any vacancy in membership for the unexpired term of the vacancy pursuant to the same procedure followed in the appointment of the previous member.
 - 3. The Town Council shall have the authority to remove any member of the TRC at will.
- C. Officers

1. The TRC shall elect its chairman from among the regular members.
 2. The term of the chairman shall be one (1) year.
 3. The TRC shall determine the schedule and time of meetings. The Technical Review Committee shall provide this meeting schedule to the Town Council with no less than seven calendar days notice.
- D. The Town may reimburse members for actual expenses incurred in connection with their official duties.

8.02.03 Rules of Procedure

- A. The TRC shall adopt rules of procedure to be approved by the Town Council.

8.02.04 Roles and Responsibilities

The TRC shall have all the powers, duties, and responsibilities as follows:

- A. Those powers, duties and responsibilities as set forth in Chapter 163, *F.S.* to:
1. Prepare, or cause to be prepared, the Comprehensive Plan or Comprehensive Plan amendments;
 2. Make recommendations to the Town Council on the Comprehensive Plan or Comprehensive Plan amendments; and
 3. Recommend any changes to the Comprehensive Plan as may be required, including preparation and recommendation of periodic amendments to the Comprehensive Plan in accordance with Section 163.3191, *F.S.*
- B. Review proposed amendments to the ULDC and make a recommendation to the Town Council regarding the consistency of such amendments with the Comprehensive Plan.
- C. Review and recommend approval or denial of local development permits and certificates of concurrency to the Town Council.
- D. Other duties as described by Town ordinance or resolution.

8.03.00 COMMUNITY REDEVELOPMENT AGENCY

8.03.01 Creation

Pursuant to Chapter 163, Part III, *F.S.* and adopted by *Ordinance 2000-2*, *Town of Marineland Community Redevelopment Area Ordinance*, a Community Redevelopment Area was created and a Community Redevelopment Agency for the CRA was also created to be known as the "Town of Marineland Community Redevelopment Agency" (Agency).

8.03.02 Membership, Terms of Office, and Vacancies

- A. The Agency shall consist of the Town of Marineland Town Council plus one additional member designated by Flagler County Officials.
- B. The term of membership shall be commensurate with the terms of office served by each Town Council Member and the Mayor.
- C. A vacancy occurring during a term shall be filled in the same manner as provided for filling a vacancy in the term of the Mayor or other members of the Town Council.

8.03.03 Organization

The following members shall serve as officers of the Agency:

- A. The Mayor shall serve as chair; and
- B. The Vice-Mayor shall serve as vice-chair.

8.03.04 Roles and Responsibilities

- A. The Community Redevelopment Agency shall have the powers as provided under Part III of Chapter 163, *F.S.*, with exception of the power reserved to the Town Council as set forth in Section 163.358, *F.S.*
- B. The Community Redevelopment Agency shall have the following additional roles and responsibilities with respect to this ULDC:
 - 1. To hear, consider, and make recommendations to the Town Council regarding amendment of the text of the Comprehensive Plan pertaining to growth and development within the CRA Overlay District; and
 - 2. To hear, consider, and make recommendations to the Town Council regarding amendment of the Future Land Use Map of the Comprehensive Plan for properties within the CRA Overlay District.