

THE CCD BUZZ

Your weekly guide to what is important to your career and professional development

Week of September 7, 2009

The Center for Career Development team is here to help YOU! Be sure to make full use of the Center's resources by: attending programs, having your resumes and cover letters reviewed by our professional staff, scheduling an individual counseling session, reviewing UF Law job listings in Symplicity, participating in on- and off-campus recruiting events, and staying engaged. Our resources will complement your UF legal education while enhancing your marketability as you continue on your career journey.

UPCOMING CCD PROGRAMS

- 9/8 Beyond OCI, 12pm, HOL 345
- 9/9 New York Practice
12pm, HOL 345
- 9/15 Different Practice Areas: Litigation
vs. Transactional
12pm, HOL 345
- 9/16 Careers in Lobbying
12pm, HOL 345
- 9/21-9/25: PUBLIC INTEREST WEEK



BEYOND OCI

It's not too late to start the next phase of your job or internship search for next summer. What should be your search strategies now? Where should you be looking? What resources have you not considered? Career counselors will be on hand this **Tuesday, Sept. 8th**, to discuss topics and strategies, including informational interviewing, targeted mailings, and networking with the right type of employers. If you find yourself scratching your head and not knowing what your first or next step should be, make plans to join us for an informative panel presentation. Open to all 2L and 3L students.

New York Practice

New York is one of the largest and, many say, the most exciting legal job markets in the world. It is not only the center of the world's financial markets, but it is also at the center of theater and publishing. New York is also the home of many government and not-for-profit employers including the United States Court of International Trade, the United Nations, the American Civil Liberties Union and LatinoJustice. Please join NY native, Career Development Counselor Karen Miller on **Wednesday, September 9th**, to learn more about public and private sector possibilities and how to increase your marketability to these employers.

2L Reps to the North Central Florida Chapter of the FBA

The local chapter of the Federal Bar Association is seeking two 2L student representatives to serve with our two 3L students as liaisons between the organization and the student body. Qualifications include an interest in federal practice and the ability to honor the time commitment.

The time commitment includes attending monthly board meetings (that will occur in the evening and during the lunch hour), one to two social events and two continuing legal education events off-campus as well as talking to students on campus about the organization and its events.



These positions provide a great opportunity to meet federal judges and law clerks. You also will be interacting with federal attorneys who practice in a wide range of areas such as government, criminal law, constitutional law, antitrust, immigration and more. The first event of the season will be the **"View From the Bench"** CLE from 1-5 p.m. followed by the Annual Meeting and New Officers reception on **Thursday, October 1st** at the U.S. Courthouse in downtown Gainesville.

To apply, please submit a resume and cover letter explaining your interest and qualifications to the CCD by **September 21st**. Your cover letter can be addressed to the Screening Committee.



Missing Out on Valuable Contacts and Experience?

Attend a **local bar luncheon** or join a **local bar committee** or the **Young Lawyers Division** in the location **where you would like to work**. Local bar associations welcome law students and frequently offer reduced membership fees or will permit you to attend a meeting or two as a their guest. The CCD contacted local bar associations across the state to obtain their membership directories, monthly bulletins and information about meetings that are available by areas.

- Check out the local bar event calendar before you head “home” for a long weekend or during breaks to see what will be happening. Perhaps they need volunteers to help with their Holidays Stocking Project, or working on a Habitat for Humanity site on a Saturday or doing advanced directives outreach at a Law in the Mall session to provide forms and information to the public. Working side-by-side with attorneys away from the pressure of the office can be not only insightful but also rewarding.
 - You can gain essential contact with local attorneys who can tell you about their practice areas, share their career paths and provide you with perspectives on the local job market. These contacts may lead to part-time law clerk positions, summer employment or possible externship opportunities.
 - If your schedule permits you to join a committee, you will not only gain wonderful networking connections, but experiences that you can include on your resume to demonstrate an interest in the area. If an attorney is writing an article or compiling materials for an upcoming CLE program –offer to perform research. Offer to make phone calls to other committee members to help organize an upcoming event. Then the “attention getting” second line of your cover letter when you later are performing your job search can begin with, “ We spoke last summer when I was helping to organize the Law Week Panel for the Tallahassee Bar Association.”
- Also consider getting involved in specialized bar organizations such as: Federal Bar Association * Florida Association of Women Lawyers www.fawl.org

* Puerto Rican Bar Association of Florida * Catholic Lawyers Guild * Bankruptcy Bar Association * Hispanic Bar Association * Jacksonville Association of Women Lawyers www.jwla.org * Asian Pacific American Bar Association * Virgil Hawkins Chapter of the National Bar Association * American Immigration Lawyers Association * Christian Lawyers Association. An exhaustive list is available on the Florida Bar website under Flabar.org, “voluntary bars”.

Now Forming! CCD Student Advisory Committee

The Career Development Student Advisory Committee, comprised of individual students and representatives from student organizations, will meet in September, October, February and March to share ideas about ways that the Center for Career Development can best assist students in meeting their career goals. The committee also will explore ways for Career Development to partner with individual student organizations to provide complementary programming, guest speakers and to combine resources to provide greater benefits to all. If you are interested in serving on this committee, please email your resume along with a one to two paragraph expression of your interest by **September 14th** to careers@law.ufl.edu.

CCD AVAILABILITY

Hours of Operation: M-F 8am-5pm.

Walk-Ins: Have a quick question? Pop in M-Th 8:30am-3pm.

Appointments: Ask at the front desk or email careers@law.ufl.edu.

**IM: Friday, 10am-4pm for Yahoo, Hotmail & AOL
Screen name: UFLAWCAREERS.**

Twitter: twitter.com/uflawcareers

Facebook: do a search for [UF Law Career Services](#)

Blog: Check out the CONTINUALLY UPDATED place to find your important career planning info: uflawccs.blogspot.com



Although Career Development reports announcements of opportunities and events that may state a preference for a specified religion, gender, sexual orientation, race, nationality, ethnicity, disability or other category, it is UF Law CCD's policy that any interested UF Law student is eligible to submit credentials for consideration and may participate in the events.

