

GUIDE TO USING THE FLORIDA ADMINISTRATIVE CODE

The *Florida Administrative Code* is the official compilation of the rules and regulations of Florida regulatory agencies. Its counterpart in the federal system is the *Code of Federal Regulations*. The *Florida Administrative Code (FAC)* is organized by titles with each title number representing a department, commission, board or other agency. The set has a single comprehensive index volume. The spines of the volumes indicate which titles are included.

The *FAC* states the rule followed by statutory authority, implementation and a history of the rule. The set is annotated with decisions of the Federal courts, State appellate courts, State Attorney General opinions, final and recommended orders of the Division of Administrative Hearings and final agency orders construing the rules. Citations for the *Florida Bar Journal* and the law reviews of Florida State, the University of Florida, the University of Miami, Stetson and Nova are also included.

TRACING THE HISTORY OF A RULE

At the end of each rule in the *FAC*, a history note is located in the italicized text which begins with the words "Specific Authority". The history note indicates when the rule has been modified, renumbered, or repealed.

STATUTORY CROSS REFERENCE TABLE

The **Statutory Cross Reference Table** volume lists Florida statutes in numerical order. Numbers in bold type indicate that the rules listed have the statute as authority. Numbers in italic indicate that the rules were implemented under that statute.

UPDATING

The *FAC* is updated each month. Pages within the titles are replaced. There will be an indication of when the pages were last revised (e.g.: R.5/99 - May, 1999) printed in a top corner of the page on either the front or back. The researcher will also want to check for color pages in the front of the volume or title. They will have a statement on the first page indicating the period of coverage.

Repealed regulations are listed in the front of the **Index** volume.

The *Florida Administrative Weekly* is the first place where new regulations and revisions are printed. As the title indicates, it is published weekly. In the back of each issue is a cumulative table entitled "List of Rules Affected." The list is by rule number and gives citations to the *Florida Administrative Weekly* volume and page where altering action has been either proposed, amended or adopted. If the citation has a letter with it, check the beginning of the "List of Rules Affected" section for explanation of the

coding. Each *Florida Administrative Weekly* contains the following sections:

Section I	Notices of Development of Proposed Rules and Negotiated Rulemaking
Section II	Proposed Rules
Section III	Notices of Changes, Corrections and Withdrawals
Section IV	Emergency Rules
Section V	Petitions and Dispositions Regarding Rule Variance or Waiver
Section VI	Notices of Meetings, Workshops and Public Hearings
Section VII	Notices of Petitions and Dispositions Regarding Declaratory Statements
Section VIII	Notices of Petitions and Dispositions Regarding the Validity of Rules
Section IX	Notices of Petitions and Dispositions Regarding Non-rule Policy Challenges
Section X	Announcements and Objection Reports of the Joint Administrative Procedures Committee
Section XI	Notices Regarding Bids, Proposals and Purchasing
Section XII	Miscellaneous
Section XIII	Index to Rules Filed During Preceding Week

Citation Format: Fla. Admin. Code Ann.
Fla. Admin. Weekly

Online FAC

The *FAC* and *Florida Administrative Weekly* are available online.

FAC - <http://election.dos.state.fl.us/fac/index.shtml>

Fla. Admin. Weekly - <http://faw.dos.state.fl.us/index.html>

The *FAC* is also available on both Westlaw and Lexis.