

HOW TO ACCESS OLD EXAMS ONLINE

- 1. Go to the UF Libraries catalog → <http://uf.catalog.fcla.edu/>**
- 2. Click the link for Course Reserves**
in the grey bar below the search box, near the middle of the screen
- 3. Click the link for Legal Information Center Course Reserves**
- 4. In the first text box, type the Professor's last name** whose exams you want to see. Where it says **Select index to browse:** make sure that "Instructor's Last Name" is selected. **Then click the Go button.**
- 5. Click the link for the Professor's name from the list of results.**
- 6. Then scroll down** to see a list of Reserve items, including exams, available for that professor. If an exam is available online, there will be a link to it in the Links column.
- 7. Questions? Ask a librarian! Call 352-273-0724 if you're off-campus and need help.**