

# ANDREW Z. ADKINS, III

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P.O. Box 117644 • Gainesville, FL 32611-7644 • 352/273-0765 • [adkins@law.ufl.edu](mailto:adkins@law.ufl.edu)

## PROFESSIONAL EXPERIENCE

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### LEGAL TECHNOLOGY INSTITUTE

UNIVERSITY OF FLORIDA LEVIN COLLEGE OF LAW - *Gainesville, FL*

*Director, October 1997 - Present*

Startup auxiliary under the University of Florida Levin College of Law. Current duties include business, financial and administration setup, legal technology consulting, training development, technology project management and market research. Primary clients include lawyers, law firms, law departments, state and local governments, law schools, and legal vertical companies.

### TECHNOLOGY SERVICES

UNIVERSITY OF FLORIDA LEVIN COLLEGE OF LAW - *Gainesville, FL*

*Associate Director, February 2003 - July 2007*

Manage all technologies, including Computing Services, Media Services, and Internet Services, for the Levin College of Law. Duties include overall management of budgets, personnel, and technology as well as adapting technologies for classroom instruction.

### INTERNATIONAL CENTER FOR AUTOMATED INFORMATION RESEARCH

UNIVERSITY OF FLORIDA LEVIN COLLEGE OF LAW - *Gainesville, FL*

*Executive Director, June 1998 - July 2005, July 2007 - present*

Organization that provides annual grants to legal and business industry individuals, institutions, and organizations. Duties include administration under 12 Member Board of Trustees, marketing, proposal solicitation and evaluation.

### ABA TECHSHOW

*Chair, 2000, 2001*

As chair of the ABA TECHSHOW Planning Committee, duties include all aspects of planning, budgeting, topic & speaker selection, contracts, and working with Program Manager.

### LEGALTECH CONFERENCES

*Co-Chair, 1999 - 2007*

As co-chair of LegalTech, duties include all aspects of planning, topic & speaker selection, and working with Legal Industry Vendors.

### ADKINS CONSULTING GROUP, INC. - *Gainesville, FL*

*President, May 1989 - Present*

Independent technology consulting firm specializing in legal automation. Primary clients include lawyers, law firms, state and local governments. Primary mission is to provide consulting services in the areas of needs analysis & requirements, long-range planning, budgetary information, Request for Proposal preparation, proposal evaluation, and long-range planning.

### GOAHEAD PRODUCTIONS - *Gainesville, FL*

*Partner, June 1996 - July 1998*

Startup newsletter publishing and Internet consulting company specializing in Internet use by the legal profession. Publisher of monthly newsletter, *The Internet Lawyer*; Web Design & Consulting Services; Internet Seminar Speaker.

### HARRIS CORPORATION - *Palm Bay, FL*

*Senior Engineer, April 1984 - August 1988*

Project leader for Modem Communications Section, Firmware Development. Designed and developed state-of-the-art military electronics systems. Computer hardware and software design in the area of communications and modem technologies, including microprocessor-based systems.

WEYERHAEUSER COMPANY - *Valliant, OK*  
*Process Control Engineer, July 1983 - April 1984*  
Primary work performed in manufacturing environment. Maintained instrumentation, continuous process control systems, and programmable controllers for pulp and paper mill.

WEYERHAEUSER COMPANY - *Tacoma, WA*  
*Professional Intern, July 1982 - July 1983*  
Primary work performed in Technology Research and Development facility. Designed and developed state-of-the-art discrete process control systems for lumber mill.

GAINESVILLE FIRE DEPARTMENT - *Gainesville, FL*  
*Professional Firefighter, July 1977 - May 1980*

## AWARDS AND RECOGNITIONS

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June 2007 – Profiled in ABA/Law Practice Magazine  
September 2005 – Inducted as a Fellow in the College of Law Practice Management  
March 2004 – 2004 Lex Proficio Award: Lifetime Service Advancement of Legal Technology  
June 2004 – Profiled Bio, Law Technology News  
June 1999 – Judge Earle Zehmer Memorial Outstanding Service Award

## EDUCATION

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UNIVERSITY OF FLORIDA  
*ME, Electrical Engineering 1989*  
Master's Thesis: "An All-Digital Audio Equalizer Design"

UNIVERSITY OF FLORIDA  
*BSEE, Electrical Engineering, 1982*

## BOOKS

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THE LAWYER'S GUIDE TO PRACTICE MANAGEMENT SYSTEMS SOFTWARE  
*by Andrew Z. Adkins III*  
Published by American Bar Association 2009

YOU CAN'T GET MUCH CLOSER THAN THIS - COMBAT WITH COMPANY H, 317<sup>TH</sup> INFANTRY  
REGIMENT, 80<sup>TH</sup> DIVISION  
*by A.Z. Adkins Jr. and Andrew Z. Adkins III*  
CaseMate Publications, October 2005

COMPUTERIZED CASE MANAGEMENT SYSTEMS  
*by Andrew Z. Adkins, III*  
Published by American Bar Association, 1999

WORDPERFECT LAW OFFICE SOLUTIONS  
*Author, 1995 Published by James Publishing*  
Author of two chapters: "Managing Your Files" and "Creating the Office Newsletter."

PUBLICATIONS

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PRICEWATERHOUSECOOPERS – LEGAL RESEARCH CENTER, INC. KNOWLEDGE MANAGEMENT STUDY: *An In-Depth Look into the Current Trends and Future Use of KM in the Legal Profession*  
*Author & Publisher, May 2003*

ACCA-SERENGETI 2002 SURVEY ON PARTNERING WITH OUTSIDE COUNSEL  
*Publisher, January 2003*

ACCA-SERENGETI 2001 SURVEY ON PARTNERING WITH OUTSIDE COUNSEL  
*Publisher, January 2002*

APPLICATION SERVICE PROVIDERS: AN IN-DEPTH LOOK INTO THE FUTURE OF ASPs IN THE LEGAL PROFESSION  
*Author & Publisher, January 2001*

THE INTERNET LAWYER  
*Author & Publisher, August 1995 - June 1998*

THE INTERNET LAWYER - MICROSOFT CORPORATION SURVEY OF INTERNET AND ONLINE USER TRENDS IN THE LEGAL PROFESSION - 1997  
*Author & Publisher*

LAW OFFICE COMPUTING MAGAZINE  
*Legal Technology News Columnist, October 1993 - October 2001*

ABA/LPMS NETWORK 2D  
*Expo Notes Column Editor, May 1994 - August 1996*

THE INTERNET FOR THE LEGAL PROFESSION SEMINAR  
*Seminar Developer, 1995*

THE LAW OFFICE AUTOMATOR  
*March 1990 - July 1995*

PUBLISHED ARTICLES

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- "TECH TURBULENCE: Time for a Tune-Up," *Law Technology News*, March 2009
- "What Lawyers Want From Their Practice Management Systems," *Law Technology News*, March 2008
- March 2008 "Third Annual Law Technology News Annual Technologist of the Year Awards," *Law Technology News*, March 2007
- "Second Opinions: Merging Two Small Firms", *Law Technology News*, June 2006
- "Overcoming Fear – A 12-month, 12-step Program to Tech Literacy", *Law Technology News*, January 2006
- "Case Management Systems: Integrating CMS into Your Existing Environment", *Law Office Computing*, December/January 2006
- "Outsourcing Your Law Firm IT", *Law Technology News*, July 2005
- "Did You Buy the Wrong Case Management System?", *Law Practice Today*, Feb 2005
- "Training Arena", *Law Office Computing*, Apr/May 2004
- "Is KM a TKO for Your Firm?", *Legal Management*, Mar/Apr 2004
- "Does Case Management Work for You?", *Law Office Computing*, Dec/Jan 2004
- "U.S. Firms Are Embracing KM", *Law Technology News*, July 2003
- "Knowledge Management: Easy to Understand, Difficult to Implement", *Law Technology News*, May 2003
- "Comparing Databases", *New York Law Journal*, April 8, 2003
- "Choosing Case Management Software: Top Shopping Tips", *Law Practice Management*, March 2003
- "Comparing Databases Without Breaking the Bank or Your Brain", *Law Technology News*, February 2003
- "Surveying the Damage: How to Assess Law Firm Technology to Improve Your Workflow" *Law Office Computing*, February/March 2002
- "Case Management Systems Annual Report", *Law Office Computing*, December/January 2002
- "Application Service Providers: Ready for Prime Time?", *Law Practice Management*, March 2001
- "Application Service Providers: Another 'dot.com' or the New Law Firm", *Law Office Computing*, October/November 2000
- "Case Management Systems: The New Generation", *Technology & Practice Guide, GP Solo*

*& Small Firm Lawyer*, December 1999

“So You’ve Got a Web Site - Now What?”, *The Florida Bar News*, August 1, 1999

“Are You OK with Y2K?”, *Law Office Computing*, April/May 1999

“A Search for the Law On-Line”, with Suzanne Thompson, *OnPoint*, Spring 1999

“Internet Lawsuits and Trademark Issues: Staking your Claim”, with Richard Hornsby, *OnPoint*, Spring 1999

“It’s 1999: Is Your Firm ready for the Year 2000?”, *OnPoint*, Winter 1999

“The Internet for Florida Lawyers”, *The Florida Bar News*, September 1997 - June 1998  
A 12-part tutorial series of articles.

“An Interview with Ron Staudt, LEXIS-NEXIS Technology Leader”, *Law Office Computing*, April/May 1998

“The Future of Legal Technology”, *Law Office Computing*, February /March 1998

“The Future of Legal Word Processing”, An interview with Microsoft and Corel, *Law Office Computing*, June/July 1997

“The New Law Library”, *The Florida Bar News*, June 1, 1996

“Getting Lawyers to Use Computers Can Be Tricky”, *The Florida Bar News*, October 15, 1995

“The Law Office Automation Consulting Engagement”, *The Lawyer’s PC*, October 15, 1995

“The Upgrade versus New Purchase Decision”, *The Lawyer’s PC*, October 1, 1995

“Turning Have-Nots Into Haves”, *PC World*, September 1995

“Winning the Information Revolution”, *ABA Journal*, July 1995

“Legal Technology Planning”, *ALA Legal Management*, May/June 1995

“Document Management Systems: An Evaluation of PC DOCS”, *Law Practice Management*, July/August 1995

“Avoid Deleting Your Computer’s Operating System”, *ABA Journal: On the Line*, April 1995

“Automating Your Calendar”, *Gainesville Legal Secretaries Association Newsletter*, Spring, 1995

“Computer Ergonomics, Carpal Tunnel Syndrome, and The Microsoft Natural Keyboard”, *The Florida Bar News*, March 15, 1995

“The Future of Law Office Computing”, *Law Office Computing*, February/March 1995

“Networking Your Law Office”, *On Point*, Winter 1995

- “Document Management Systems for the Law Office”, *On Point*, Winter 1995
- “Faxing from the Desktop”, *On Point*, Winter 1995
- “Managing Documents in Your Firm”, *Pencor*, Winter 1995
- “The State of the Art in CD-ROM”, *Law Practice Management*, January/February 1995
- “Computer Technology in the Law Firm”, *Eight Judicial Circuit Bar Association Newsletter*, December 1994
- “Document Management Systems: An Evaluation of PC DOCS”, *WORD Progress*, Fall 1994
- “Winning the Battle of the Bulge: An Introduction to Document Management Systems”, *WORD Progress*, Summer 1994
- “A Review of *Software for Law Firms: Methods of Selection*”, *ALA News*, April/May 1994
- “Is it Time to Computerize Your Firm's Time & Billing?”, *Law Office Computing*, February/March 1994
- “How to Get the Most from Your Computer Training Dollars”, *Network 2d*, Winter 1994
- “Computer Ergonomics in the Law Office”, *Word Progress*, Fall 1993
- “DOS 6.0: Should You Upgrade?”, *Practice Management & Technology Section Newsletter*, November 1993
- “Networking Your Law Firm”, *Law Firm Marketing and Profit Report*, December 1993, January 1994
- “Managing Documents in Your Law Firm”, *The Lawyer's PC*, October 1, 1993
- “WordPerfect Office 4.0: A First Hand Look at the New Office”, *WordPerfect for the Law Office*, September/October 1993
- “WordPerfect 6.0: Packed Full of Features”, *The Florida Bar News*, September 1, 1993
- “Setting Up a Remote Office”, *Law Office Computing*, August/September 1993
- “The Five Best Printer Buys for Law Firms”, *Law Firm Profit Report*, August/September 1993
- “Saving WordPerfect Office Mail Messages”, *WordPerfect for the Law Office*, Jul/Aug 1993
- “CD-ROM: The Software”, *The Lawyer's PC*, June 15, 1993
- “Fax Servers In The Law Office”, *The Lawyer's PC*, March 15, 1993
- “Disaster Recovery Planning”, *Practice Management & Technology Section Newsletter*, March 1993
- “A Review of WordPerfect Office”, *WordPerfect for the Law Office*, March/April 1993

“Consultant's Case Study: Ayres Cluster Law Firm”, *Law Office Computing*, May 1993

“Windows in the Law Office”, *The Lawyer's PC*, January 15, 1993

“When Bad Things Happen to Good PCs”, *PC World*, January 1993

“Computer Viruses and The Law Office”, *The Lawyer's PC*, June 1992

“The 1992 *Legal Technology in the Law* Conference” *Eighth Judicial Circuit Bar Association Newsletter*, April 1992

“The Case for Case Management”, *The Lawyer's PC*, August 1991

“Networking” (Three Part Series), *Practice Management & Technology Section Newsletter*, May 1991

“Is It Time To Computerize Time & Billing?”, *The Record*, February 1991

“A Case for Backup”, *The Docket*, July/August 1990

“Backups”, *Attorney's Computer Report*, July 1990

“Hard Disk Organization”, *Attorney's Computer Report*, April 1990

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PRESENTATIONS

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*Protecting Your Rights*  
*6th Annual Music Law Conference*  
**University of Florida College of Law**  
Gainesville, FL, February 16, 2008

*Privacy Issues in Regards to Court Records*  
**Annual Education Conference for the Florida Conference of Circuit Judges**  
Ponte Vedra Beach, FL, December 10, 2007

*Building and Managing a High Performance Multi-Jurisdictional Legal Team*  
**ABA Section of International Law**  
London, England, October 3 - 5, 2007

*Future Looks into the Next Ten Years*  
**College of Law Practice Management Annual Meeting**  
Philadelphia, PA, September 7 - 8, 2007

*Legal Technology Vendor Roundtable: Working with Consultants*  
*Deal With Travel Demands Using Interactive Meeting Tools*  
**ILTA 07**  
Orlando, FL, August 20 - 23, 2007

*Practice Management Software: Beyond Contacts and Calendaring*  
*Practice Management Software Q&A*  
*Reliable Law Office Technology: Priceless*  
**ABA TECHSHOW 2007**  
Chicago, IL, March 22 - 25, 2007

*The Relevance of Practice Management For Strategic Planning*  
**LegalTech/New York 2007**  
New York, NY, January 29 - 31, 2007

*Providing Support Outside the Office*  
**Tallahassee Chapter, Association of Legal Administrators**  
Tallahassee, FL, October 11, 2006

*Attorney Support: Extending the Office*  
**ILTA (International Legal Technology Association) Annual Meeting**  
Orlando, FL, August 21-24, 2006

*Wind, Rain & Fire: Disaster Preparation & Recovery*  
**The Florida Bar Annual Meeting**  
Boca Raton, FL, June 21, 2006

*Creating and Teaching a Law Practice Management Course – Going Beyond The Norm*  
**CALI (Computer Assisted Legal Instruction) Annual Meeting**  
Ft. Lauderdale, FL, June 15-17, 2006

*Assessing Your Firm's Technology – Tips and Tools*  
*Selecting Your Practice Management System*  
*Implementing Your Practice Management System*  
**LegalTech/West**  
Los Angeles, CA, June 5-6, 2006

*Exercising Your Options II: Researching, Testing, Implementing and Training for Case Management Software*  
**ABA GP Solo and Small Firm Division**  
Teleconference, June 1, 2006

*The New and Improved Law Firm*  
**Legal Recovery Super Session**  
New Orleans, LA; May 22 - 23, 2006

*Technology Tools for Trial Lawyers*  
**Florida Civil Trial Lawyer Certification Review**  
Tampa, FL, February 7, 2006

*Cyberspace Crimes and Criminals: A Panel Discussion*  
**Sarasota Tiger Bay Club**  
Sarasota, FL, November 17, 2005

*National Association of College and University Attorneys Annual Meeting*  
**Law Office Management: Managing Your Professional Staff, Matters and Knowledge**  
Orlando, FL, June 27, 2005

*Practice Management Systems: From Inception to Implementation*  
**LegalTech/West**  
Los Angeles, CA, June 22-23, 2005

*National Association of College and University Attorneys Annual Meeting*  
**Law Office Management: Managing Your Professional Staff, Matters and Knowledge**  
Orlando, FL, June 27, 2005

*Delivering 21st Century Information Services: Information Technologists and Librarians as Partners*  
**Southeastern Chapter of the American Association of Law Libraries**  
Montgomery, AL, April 16, 2005

*Use of Technology in the Office*  
**ABA Section of Labor and Employment Law Technology Committee Midwinter Meeting**  
Key Biscayne, FL, March 8, 2005

*Effective Web Site Marketing*  
**The Florida Bar Annual Meeting**  
Boca Raton, FL, June 23, 2004

*The Latest in Internet Research*  
*Getting More Out of Your Web site*  
**The Florida Bar Real Property, Probate & Trust Law Section Annual Meeting**  
Key West, FL, May 28, 2004

*Do It Yourself KM*  
*The Magic of The All-In-One Practice Management and Time/Billing Solutions*  
**ABA TECHSHOW 2004**  
Chicago, IL, March 25-27, 2004

*How to Choose the Right Case Management System*  
**LegalTech/New York 2004**  
New York, NY, February 2-4, 2004

*Knowledge Management - Myths & Realities*  
*Case Management Systems - Built-in Document Management or Separate?*  
**LegalTech/Chicago**  
Chicago, IL, October 29-30

*Knowledge Management - Myths & Realities*  
*Case Management Systems for Lawyers*  
**LegalTech/New York Fall 2003**  
New York, NY, September 16-17, 2003

*60 Hot Tips in 60 Minutes*  
*Technology for the Rest of Us*  
**ABA Annual 2003**  
San Francisco, CA, August 8-9, 2003

*Case Management: Everything You Wanted to Know, But Were Afraid to Ask*  
*CMS Shootout: Large Firm Edition*  
**LegalTech/Los Angeles 2003**  
Los Angeles, CA, May 13-14, 2003

*The CIO - Yesterday, Today, Tomorrow*  
Keynote Presentation  
**Legal Technology Summit**  
Pasadena, CA, May 4-6, 2003

*Case Management Shootout*  
*Suddenly Solo*  
*Staffing Technology Departments: Do it Yourself? Or Get Help?*  
**ABA TECHSHOW 2003**  
Chicago, IL, April 3-5, 2003

*The State of the Legal Technology Industry*  
**Tallahassee ALA Chapter**  
Tallahassee, FL, April 16, 2003

*Tips and Trends for 2003*  
*Case Management Systems Workshop*  
*Money Doesn't Grow on Trees*  
**Sarasota County Bar Association**  
Sarasota, FL, February 26, 2003

*CMS - Everything You Wanted to Know But Were Afraid to Ask*  
*CMS Shootout - Mid-Size and Large Firms*  
*Technology Roundtable: What's Hot and What's Not for 2003*  
*The 5 Ws for Taking Meetings Online: Who, What, When, Where and Why*  
**LegalTech/New York 2003**  
New York, NY, January 26-29, 2003

*Doing More . . . With Less*  
**Florida Legal Services Annual Conference**  
Orlando, FL, November 18, 2002

*Case Management: Today's Choices, Implementation and the Future*  
**LegalTech/Chicago**  
Chicago, IL, November 4-5, 2002

*The Technology Manifesto": Building, Using and Maintaining a Technology Relationship with Your Clients*  
*Knowledge Management 201: Trends in Online Research*  
**LegalTech/New York**  
New York, NY, September 19-20, 2002

*60 Hot Legal PC Tips, Gadgets and Netsites in 60 Minutes!*  
*Management Systems for Law Firms, Part 1: Case Management and Document Management*  
*The Right Staff - Building an IT Team Success Story!*  
**LegalTech/Los Angeles 2002**  
Los Angeles, CA, May 9-10, 2002

*Management Systems for Law Firms*  
**Georgia State Bar Annual Meeting**  
Amelia Island, FL, June 14, 2002

*60 Tips in 75 Minutes*  
*Taking Your Web Site to the Next Level*  
*Case Management Software Systems for the Solo & Small Firm*  
*What's Hot and What's Not in Technology*  
**Oklahoma Bar Association Solo & Small Firm Conference & YLD Midyear Meeting**  
Dallas, TX, June 6-8, 2002

*Computerized Case Management Systems for Government Lawyers*  
**ABA Government and Public Sector Lawyers Division Annual Meeting**  
San Antonio, TX, April 12-13, 2002

*Law Office Wizards: Who Manages Your Technology Decisions, and Why?*  
*Case Management Software*  
**ABA TECHSHOW 2002**  
Chicago, IL, March 14-17, 2002

*Case Management – The Beating Heart of the Mid-Sized Firm*  
*60 Hot Legal PC Tips, Gadgets and Netsites in 60 Minutes!*  
**LegalTech/New York 2002**  
New York, NY February 4-6, 2002

*Intranets & Extranets: Everything You Wanted to Know But Were Afraid to Ask*  
*Remote Access Strategies: Virtual Lawyering is Here and It Works!*  
*Pro-Active Disaster Planning -Data Protection, Internet and E-Mail Security, Fighting Viruses*  
*and Safeguarding Your Liveware!*

**LegalTech/SouthEast 2001**

New Orleans, LA, December 5-6, 2001

*ASPs: Does Renting Software Work for You?*

**LegalTech/Toronto 2001**

Toronto, CANADA, November 13-14, 2001

*The Difference Technology Makes: A Larger Firm Tells its Technology Tale!*  
*From Bricks to Clicks? Can/Should/Will Law Firms Deliver Services Across the Web?*

**Minnesota Technology Conference**

Minneapolis, MN, September 11-12, 2001

*Tips and Tricks for Getting the Most Out of the Internet*

**Florida School Board Attorney Association**

Mt. Dora, FL, August 24, 2001

*Intranets & Extranets: Everything You Wanted to Know But Were Afraid to Ask*  
*Solving the IT Resource Problems: Does Your Firm Have too Much Technology?*  
*50 Gadgets in 60 Minutes*

**LegalTech/San Francisco 2001**

San Francisco, CA, August 20-21, 2001

*The Best of TECHSHOW*

*Technology for the Rest of Us*

**ABA Annual Meeting 2001**

Chicago, IL, August 2-3, 2001

*Front Office/Back Office – Truth or Consequences?*

*ASPs – Ready for the Mid-Size Firm?*

*Technology Assessments – Maximum Bang for Your Technology Buck!*

**LegalTech/Los Angeles 2001**

Los Angeles, June 13-14, 2001

*ASPs: Do They Byte?*

*High Noon! Gunfight at the Data Coral – Case Management System Shootout for Large Firms*

**ABA TECHSHOW 2001**

Chicago, IL, March 15-17, 2001

*Information Everywhere, But How To Manage It? Case Management System Shootout*

*ASPs: Ready for the Mid-Size Firm?*

*60 Legal Tips and Sites in 70 Minutes*

**LegalTech/New York**

New York, NY, January 29-31, 2001

*The ASP Revolution: Ready for Mid-Sized Prime Time?*

*60 Hot Legal PC Tips and Netsites in 60 Minutes*

*Information Everywhere? But How to Manage It!*

**LegalTech/Atlanta**

Atlanta, GA, November 30-December 1, 2001

*The Internet & Ethics*

**Orange County Bar Association**

Orlando, FL, November 15, 2000

*The ASP Revolution: Ready for Mid-Sized Prime Time?*

*60 Hot Legal PC Tips and Netsites in 60 Minutes*

*Information Everywhere? But How to Manage It!*

**LegalTech/Chicago**

Chicago, IL, November 13-14, 2000

*The 7+ Habits of Highly Organized Lawyers*

*Build a Small Firm Website – Live!*

*Things That Go Bump in the Night: Protecting Your Systems from Techno.Disaster!*

*What's Hot & What's Not in Small Firm Technology*

*60 Hot Legal Techno.Tips and Netsites in 75 Minutes*

*Case Management Shootout!*

**LegalTech/Dallas**

Dallas, TX, October 16-17, 2000

*Case Management Systems '101*

**Elite Users Group Conference**

Orlando, FL, October 13, 2000

*Build a Small Firm Website – Live!*

*60 Hot Legal Techno.Tips and Netsites in 60 Minutes*

*What's Hot & What's Not for Small Firms*

*Case Management Shootout!*

*You Don't Eat ... You Don't Bill! Time & Billing Shootout*

**LegalTech/New York**

New York, NY September 28-29, 2000

*Case Management Shootout!*

**ABA TECHSHOW 2000**

Chicago, IL, April 1, 2000

*Technology Trends for Law Firms*

**South Florida Chapter ALA**

Miami, FL, March 15, 2000

*Electronic Access to Public Records*

**DIXON 2000 Conference**

Orlando, FL, February 17, 2000

*Case Management Shootout!*

*Small Firm Web Sites: The Good, The Bad, The Ugly*

*Linking Home and Remote Offices: How to Be a Virtual Lawyer*

**LegalTech/New York**

New York, NY, January 24-26, 2000

*Internet Trends for Lawyers in the New Millennium*

**Clearwater Bar Association**

Clearwater, FL, December 17, 1999

*What's Techno.Hot and What's Not  
Case Management in the Small Firm*  
**LegalTech/Chicago**  
Chicago, IL, November 1-3, 1999

*Future Trends in Legal Technology*  
**Worker's Comp Section of The Florida Bar  
Executive Council Judicial Luncheon**  
Orlando, FL, October 5, 1999

*What's Techno.Hot and What's Not for the Small Firm  
Case Management in the Small Firm: Tell me About TimeMatters  
Small Firm Networking and Connecting to the Net - From A-Z*  
**LegalTech/New York**  
New York, NY, September 27-28, 1999

*Small Firms Winning with Technology: David v. Goliath?  
2D-Hot Tips, Cool Gadgets*  
**LegalTech/Dallas**  
Dallas, TX, September 8-9, 1999

*Y2K - What You Should be Doing to Prepare  
Litigation Support - Building a Database  
Case Management*  
**Jacksonville Legal Assistants, Inc. 15<sup>th</sup> Annual Seminar**  
Jacksonville, FL, July 24, 1999

*Computerized Case Management Systems  
30 Tips for Year 2000*  
**Legal Tech - Los Angeles**  
Los Angeles, CA, May 12, 1999

*Y2K: What Your Law Firm Should be Doing  
Document Assembly Systems for Lawyers*  
**Basic Technology for the Law Office**  
Young Lawyers Division of The Florida Bar  
Orlando, FL, March 24, 1999  
Miami, FL, March 25, 1999

*30 Tips to Address the Year 2000 Problem  
Tell Me About Case Management Systems  
The Sweet Spot-Get the Best Bang for the Buck  
Tick, Tick, Boom! - Y2K Triage*  
**ABA TechShow 1999**  
Chicago, IL, March 18-20, 1999

*Y2K: Beyond Date & Time*  
**ALA Teleseminar**  
February 23, 1999

*Legal Technology Today*  
**ABA Workers Compensation Section**  
Orlando, FL, February 22, 1999

*Year 2000 Workshop*

**South Florida ALA Chapter**  
Miami, FL, February 17, 1999

*The Year 2000 & Legal Issues*

**Marion County Bar Association**  
Ocala, FL, January 12, 1999

*Computerized Case Management Systems*

**The Automated Law Practice**, Ninth Annual Florida Law Office Technology Conference  
Orlando, FL - November 18, 1998  
Palm Beach, FL - November 19, 1998  
Miami, FL - November 20, 1998

**1998 Fall COSCA Conference**

*Year 2000 Issues with Trial Courts*  
Charleston, SC, December 4, 1998

*Navigating the Waters: A Legal Technology Update*

**South Florida Chapter ACCA**  
Miami, FL, November 5, 1998

*Year 2000 Issues with Florida Courts*

**Florida Courts Technology Commission**  
Tallahassee, FL, October 8, 1998

*Year 2000 Issues in the Legal Profession*

**Florida LawNet**  
Miami, FL, October 20, 1998

*Computerized Case Management Systems*

**The Automated Law Practice**, Twelfth Annual Mississippi/Louisiana Law Office Technology Conference  
Jackson, MS, September 23, 1998  
Baton Rouge, LA, September 24, 1998  
New Orleans, LA, September 25, 1998

*Technology for the 21<sup>st</sup> Century*

**UF College of Law Alumni Reunion**  
Gainesville, FL, September 5, 1998

*Small Firm Technology Forum*

**Florida Bar Technology Conference**  
Tampa, FL, May 8, 1998

*Internet Technologies in the Courtroom*

**Florida Supreme Court Internet Conference**  
Orlando, FL, April 14-15, 1998

*Tips on Using Technologies to Build a Vision for the Future*

*Late Breaking Issues for Advanced Users*

*50 Gadgets in 50 Minutes*

*TechShow Planning Committee Member*

**ABA/LPMS TechShow '98**  
Chicago, IL, March 26-28, 1998

*Internet Technologies in the Courtroom*  
*Conference Planning Committee Member*  
**Florida Supreme Court Internet Conference**  
Orlando, FL, April 15, 1998

*Small Firm Technology Forum*  
**Florida Bar Technology Conference**  
Tallahassee, FL, April 29, 1998  
Gainesville, FL, April 30, 1998  
Ft. Lauderdale, FL, May 7, 1998  
Hollywood, FL, May 8, 1998

*Technology Trends in the Legal Profession*  
**Orange County Bar Association Seminar**  
Orlando, FL, March 17, 1998

*The Impact of Technology on Your Staff*  
**ALA Fall Region 2 Conference**  
Mobile, AL, October 24, 1997

*Technology in the 21<sup>st</sup> Century*  
**Southeastern Law Tech 97**  
Miami, FL, October 27-28, 1997

*The Importance of the Internet*  
**National Association of Attorneys General**  
Ft. Lauderdale, FL, September 24, 1997

*Law Office Technology Trends*  
**Federal Bar Association**  
San Juan, Puerto Rico, September 25, 1997

*Practice Management & Development Section Executive Luncheon*  
**The Florida Bar Annual Meeting**  
Orlando, FL, June 27, 1997

*Building and Maintaining Law Firm Web Sites*  
**Law Office Technology Seminar**  
Miami, FL, May 29, 1997

*Internet Research for Trial & Discovery*  
**Advanced Trial Program**, University of Florida  
Gainesville, FL, May 12, 1997

**Virginia Bar Association LawTech 97**  
*Keynote Speaker*  
Richmond, VA, May 8, 1997

**Florida Bar Townhall Conference**  
Miami, FL, May 7, 1997  
Tampa, FL, May 8, 1997  
Jacksonville, FL, May 9, 1997

*Choosing and Using a Consultant*  
*50 Gadgets in 50 Minutes*  
**ABA/LPMS TechShow**  
*TechShow Planning Committee Member*  
Chicago, IL, April 10 - 13, 1997

*Planning a Computer Network to Last*  
*Technology Needs for the Small Firm*  
**Southeastern LawTech '96**  
*Steering Committee Member*  
Miami, FL, December 12-14, 1996

*Putting the Internet to Work for Lawyers*  
**ALA Region 1 Educational Conference**  
Montreal, Quebec, Canada, October 4, 1996

*Internet Issues for Law Firm Web Sites*  
**LegalTech - Atlanta**  
Atlanta, GA, September 27, 1996

*The Best of TechShow - What's Hot, What's Not*  
**ABA Annual Meeting**  
Orlando, FL, August 3, 1996

*Managing Partners Luncheon*  
**Pensacola ALA Chapter**  
Pensacola, FL, July 18, 1996

*Managing Partners Luncheon*  
**Tallahassee ALA Chapter**  
Tallahassee, FL, July 17, 1996

*The Internet & the Practice of Law - Getting On Line*  
**Southern California Tax & Estate Planning Forum**  
Las Vegas, NV, June 7-8, 1996

*The New Law Library*  
**Florida Bar Association Annual Meeting**  
Practice Management and Development Executive Luncheon  
Orlando, FL, June 21, 1996

*Trends in Technology: Internet (Panel Discussion)*  
**ALA Annual Meeting**  
New Orleans, LA, May 9, 1996

*Internet Workshop Sessions*  
**ALA Annual Meeting**  
New Orleans, LA, May 7-9, 1996

*Law Tech Show 1996*  
**Virginia Bar Association**  
Roanoke, VA, May 2, 1996

*From Ground Zero on a Grand - Essential Software for \$1000 or less  
What's Hot, What's Not for Power Users*

**ABA/LPMS TechShow '96**  
Chicago, IL, March 21-23, 1996

*The Increasing Role of Technology in Products Liability Litigation*

**ABA Products Liability Mid Year Meeting**  
Orlando, FL, March 16, 1996

*Trends in the Legal Technology Industry*

**Palm Beach County ALA Chapter**  
Palm Beach, FL, March 12, 1996

*Connectivity, Internet, CompuServe, America OnLine, CD-ROM and other Online Services*

**Lee County Bar Technology Conference**  
Ft. Myers, FL, January 30, 1996

*The Internet for the Legal Profession*

**Tallahassee ALA Chapter Technology Conference**  
Tallahassee, FL, January 24, 1996

*Maintaining a Quality of Life within an Automated Law Office*

**Gainesville Legal Secretaries Association**  
Gainesville, FL, September 20, 1995

*Telecommunications for Lawyers*

**ABA Annual Meeting**  
Chicago, IL, August 6, 1995

*Automating the Attorney: Tasks and Software that Make an Attorney More Productive*

**ALA Annual Meeting**  
Orlando, FL, May 24, 1995

*Town Hall Conference for the Small Firm Practitioner*

**The Florida Bar**  
Tampa, FL, May 11, 1995  
Jacksonville, FL, May 12, 1995

*Trends in the Law Office Automation Industry*

**Palm Beach County Chapter: Association of Legal Administrators**  
Palm Beach, FL, April 11, 1995

*Computers for Newbies*

**Florida Bar Board of Governors**  
Orlando, FL, April 5, 1995

*What's Hot and What's Not*

**1995 ABA Midyear Meeting**  
Miami, FL, February 3, 1995

*Law Office Automation: "Start up" Technology*

**Law Practice Management, Stetson College of Law**  
St. Petersburg, FL, October 4, 1994

*The Future of Law Office Automation*

**Suncoast Chapter Association of Legal Administrators, Florida Retreat**  
Tampa, FL, February 11, 1994

*The CD-ROM Market: Current & Future Trends in the Legal Profession*

**Matthew Bender & Company, Inc., Southeast Regional Sales Meeting**  
Charleston, SC, July 29, 1993

*Computerization of the Small Law Office*

**Eighth Circuit Chapter of the Florida Association for Women Lawyers**  
Gainesville, FL, May 14, 1993

*Law Office Computer Technology Seminar*

**Sarasota County Bar Association**  
Sarasota, FL, February 17, 1993

*Windows in the Law Office*

**South Florida MIS Directors's Group**  
Miami, FL, November 1992

*Windows in the Law Office*

**Orlando Legal Administrators Meeting**  
Orlando, FL, March 1992

*Using Computers in Criminal Defense*

**Eighth Judicial Circuit Bar Association, Criminal Defense Section**  
Gainesville, FL, October 1992

*Computerized Support Systems: The Database Race*

**Academy of Florida Trial Lawyers**  
Tampa, FL, May 1992

*Training and Computer Ergonomic Issues*

**Gainesville Legal Secretaries Association**  
Gainesville, FL, July 1991

*Starting and Maintaining a Successful Business*

**Gainesville Area Innovation Network**  
Gainesville, FL, May 1991

*Computer Tech '91*

**The Florida Bar Association Midyear Meeting**  
Miami, FL, January 26, 1991

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## PROFESSIONAL AFFILIATIONS

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### COLLEGE OF LAW PRACTICE MANAGEMENT

*Trustee, 2007 - Present*

*Fellow, 2005 - Present*

An association whose mission is "to recognize, inspire, and promote excellence in law practice management by identifying and honoring extraordinary achievement, supporting activities that enhance the development of knowledge, facilitating information exchange among the Fellows, and acting as a catalyst for positive change within the legal profession."

### AMERICAN BAR ASSOCIATION, LAW PRACTICE MANAGEMENT SECTION

*Member, 1992 - Present*

An association of members whose primary interest is the business and practice management of the law practice.

### THE LEGAL CONSULTING GROUP

*Co-Founder, 1993 - Present*

An association of independent computer consulting firms specializing in law office automation. Members are independent consultants and sell no product.

### GAINESVILLE AREA INNOVATION NETWORK (G.A.I.N.)

*President, 1994 - 1995*

*Member, Board of Trustees, 1992 - 1997*

*Member 1990 - 2001*

An association of inventors, entrepreneurs, investors, professors, business and professional people interested in developing new and innovative businesses.

### UNIVERSITY OF FLORIDA COUNCIL ON INFORMATION AND TECHNOLOGIES

*Member, 1994 - 1997*

A policy making board with a mission to coordinate and standardize technology practices throughout the University of Florida.

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## COMMITTEE ASSIGNMENTS & PROJECTS

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### FLORIDA SUPREME COURT COMMITTEE ON PRIVACY AND COURT RECORDS

*Member, 2004 - 2005*

Committee established by the Florida Supreme Court to review and evaluate privacy issues relating to public court records.

### ABA/LAW PRACTICE MANAGEMENT SECTION TECHNOLOGY CORE GROUP

*Chair 2002*

*Member, 2003 - present*

### ABA/LAW PRACTICE MANAGEMENT SECTION TECHSHOW

*Chair 2000, 2001*

*Board Member, 2003*

### LEGALTECH CONFERENCES

*Co-chair 1999 - 2007*

### THE FLORIDA BAR LONG-RANGE PLANNING COMMITTEE

*Member, 1998 - 2003*

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## MILITARY EXPERIENCE

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UNITED STATES NAVY 1973 - 1977

*Second Class Petty Officer (E5), Aviation Boatswain Mate Handler (ABH)*

*NAS Agana, Guam; USS Kitty Hawk (CV-63)*

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## COMMUNITY ACTIVITIES

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### ALACHUA COUNTY COMPUTER RECYCLING PROGRAM

*Founder, 1994 - 2000*

The Alachua County Computer Recycling Program was created to provide less fortunate individuals in the county with a computer system to access the Alachua Freenet. The program receives computer donations from individuals, groups, organizations and businesses. The computers are recycled using volunteers, then provided to agencies, organizations, and individuals with a need for the computer. Through coordinated efforts, over one hundred (500) computers have been recycled and presented back into the community. This program has received international attention through an article that appeared in *PC World* magazine, and serves as a model for other communities throughout the country.