

FIELD INSTRUCTOR'S EXTERN EVALUATION

Instructions: At the completion of the externship, please complete an evaluation form for each student and return it to the University of Florida Levin College of Law, Dean's Office.

Name of Student: _____ Today's Date: _____

Name of Your Organization: _____

Date student began working: (month/yr) _____/_____/_____ Date finished working _____/_____/_____

Your Name and Title: _____

1. Please describe the range of work that the student has performed for your office.

2. Please comment on the quality of the student's legal work for your office.

3. Please describe the student's strengths, including areas in which the student demonstrated particular competence or performed particularly well.

4. Please describe any areas in which you might suggest that the student seek additional work or training.

5. Has the student met his or her professional obligations to your office, including timely attendance, completion of tasks and professional demeanor?

6. Have you given the student an in-person review of his or her work? (you are encouraged to do so). Yes ____ No ____

7. Can we show this evaluation to the student? Yes ____ No ____

Date: _____ Name: _____

Thank you for your participation in the College of Law's externship program.

Please return completed form to Julie Barnes via fax.
P.O. Box 117620 * Gainesville, FL 32611-7620 * Tel (352) 273-0604 * Fax (352) 392-8727