STOCK CERTIFICATES HELD BY THE DONOR

Stock Power (attached)
If the security is held in certificate form, the donor must complete a properly endorsed stock power. In order to be properly endorsed, the donor’s signature on the stock power must be signed exactly as the name(s) appear on each certificate and must be Medallion Stamped / Signature Guaranteed by a commercial bank or registered stockbroker. The “constitute and appoint” section should be left blank.

One stock power must be provided for each different security. For example: One certificate of IBM stock and one certificate of Home Depot stock would require two separate stock powers. Three certificates of AT&T stock require only one stock power if each certificate is registered in the exact same name. John Doe and John S. Doe would be considered two different names.

Letter of Instruction (attached)
The donor should provide written instruction to the Foundation to designate the benefiting college or fund, and to provide an address where the gift acknowledgement should be sent.

Delivery
The stock certificate should be sent under separate cover from the stock power and letter of instruction, and all should be mailed to:

University of Florida Foundation, Inc.
Attn: Janet White
100 NW 20th St, 3rd Floor Accounting
PO Box 14425
Gainesville, FL 32604

Date of Gift
The date of gift is determined as follows:

- If sent via US Mail, the gift date is the latter of the dates postmarked on the two envelopes.
- If hand delivered or sent via any carrier other than US Mail, the gift date is the latter of the dates received by the Foundation or its designated agent.

Please note a gift is not considered complete until both the certificate and stock power are received by the Foundation or its designated agent.
STOCK/BOND POWER

FOR VALUE RECEIVED, the undersigned hereby sell(s), assign(s), and transfer(s) unto

University of Florida Foundation, Inc.

___________________ shares of the _______________________________ Capital Stock of

______________________________

___________________ bond(s) of ________________________ denomination each issued by

______________________________

represented by the attached certificate(s) numbered _______________________

and do(es) hereby irrevocably constitute and appoint

______________________________

attorney to transfer the said stock on the books of the within named corporation with full power of substitution in the premises.

Dated:

______________________________  Signature

______________________________  Signature

The signature(s) to this Power must correspond with the name(s) as written upon the face of the stock certificate(s) or bond(s), as the case may be in every particular without alteration or enlargement or any change whatever and must have a Medallion Stamp affixed hereto.
DONATION – SECURITY TRANSFER RELEASE

This letter is authorization to transfer the below described security held in the following name ________________________________.

Security Name: ______________________________________
CUSIP: ____________________________________________
Certificate #(s): ______________________________________
Share Amount: _______________________________________

to the University of Florida Foundation, Inc. as a gift on my behalf to benefit the college/fund _________________________________.

I realize that I am relinquishing ownership and all rights to the security.

Signature(s): ___________________________ Date: _________

_____________________________ Date: ___________