

## **Silvia M Menendez**

15 SW 101<sup>st</sup> Court  
Gainesville, FL 32607  
[silviamenendez11@gmail.com](mailto:silviamenendez11@gmail.com)  
352/359-0266 (C)

University of Florida  
Levin College of Law  
menendezs@law.ufl.edu  
352/273-0740

### ***Education:***

**University of Minnesota Law School**, JD, cum laude, 1995

**University of Hartford**, MS, 1991

**Wesleyan University**, BA, 1989

Admitted to State Bars of Minnesota, New Jersey and Pennsylvania (all currently inactive)

### ***Academic Experience:***

**University of Florida, Levin College of Law**, Gainesville, FL

Senior Legal Skills Professor, August 2011- Present, Adjunct Legal Skills Professor August 2008 - May 2011: Instruct second year law students concerning the principals of drafting litigation, contractual and legislative documents. Develop class plans and materials; prepare drafts of documents; review and correct multiple drafts of papers; advise students concerning writing skills.

Director of Academic Externships, August 2015- Present: Direct an academic program that places approximately 300 students in credit earning externships annually. Develop protocols for approving externships and supervisors; Develop curriculum for faculty teaching in program; work with teaching faculty to ensure consistency between courses; Advise students concerning various opportunities; work with on site supervisors to ensure that each site meets UF and ABA standards. Supervise and teach students participating in externships.

**University of Florida, College of Public Health and Health Professions, Department of Health Services Research, Management and Policy**, Gainesville, FL

Coordinator III, Research Programs/Services, November 2003- December 2007: Managed activities of research study focused on the public health emergencies. Conducted surveys, managed data, worked with funding agency, and supervised student assistants.

### ***Legal Practice Experience:***

**US District Court for the Middle District of Florida**, Ocala, Florida, May –July 2010.

**US District Court for the Northern District of Florida**, Gainesville, Florida, May 2014- August 2014.

Law Clerk to Magistrate Judge Gary Jones Researched and wrote orders on a wide variety of civil matters, including social security appeals and summary judgment motions.

**McCrorry & McDowell, LLC**, Pittsburgh, PA, January 2002- July 2002.

Staff Attorney: Advised individual clients concerning estate-planning matters. Prepared wills and trust agreements, administered estates and prepared tax returns

**Rhodes Law Firm**, Pittsburgh, PA, April 2001- January 2002.

Staff Attorney: Practiced law in the areas of trusts and estates and state pension administration.

**Riker, Danzig, Scherer, Hyland & Perretti, LLP**, Morristown, NJ, September 1998- August 1999.  
Associate Attorney: Advised individual clients concerning estate-planning matters. Prepared wills, trust agreements and prenuptial agreements. Advised clients concerning family business succession planning. Administered estates and prepared tax returns. Researched issues related to estate administration and testamentary dispositions.

**Faegre & Benson, LLP**, Minneapolis, MN, September 1995- August 1998.

Associate Attorney, Trusts, Estates and Foundations: Advised individual clients concerning estate-planning matters. Prepared wills, trust agreements and prenuptial agreements. Administered estates and prepared relevant tax returns. Researched issues related to estate administration, testamentary dispositions and business succession planning. Advised tax-exempt clients concerning the impact of the federal tax and state not for profit law on business plans.

***Publications:***

Wright, D and Menendez, SM, *Estate Planning Simulations*, Bridge to Practice Series, West Publications, Fall 2015.

Dobalian, A, Tsao, JC, Putzer GJ, Menendez, SM, “Improving Rural Community Preparedness for the Chronic Health Consequences of Bioterrorism and other Public Health Emergencies” *Journal of Public Health Management Practice*, September 2007; 13(5):476-480.

Menendez SM, “AFDC Beneficiaries and the Automobile Equity Limitation” *Law and Inequality: A Journal of Theory and Practice*, May 1994; 12(2) 529-552.