

**UF LAW HANDBOOK 2015-2016**

# ACADEMIC CALENDAR

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## 2015 FALL SEMESTER

Aug. 11-14	Introduction to Law School & the Profession for Fall 2015 class
Aug. 17-21	Drop/Add using ISIS ( <a href="http://www.isis.ufl.edu">www.isis.ufl.edu</a> )
Aug. 17	Fall classes begin
Aug. 21	Class rolls fixed; fee liability attaches for students
Aug. 28	Tuition and fees due (3:30 p.m. at University Bursar)
Sept. 7	Labor Day holiday; classes canceled
Sept. 9	Deadline to withdraw with 25% refund of course fees
Nov. 3-5	Advanced registration for spring term
Nov. 6	Homecoming; UF Law closed
Nov. 10	Last day to drop course by petition without failing grade
Nov. 11	Veterans Day holiday, classes canceled
Nov. 24	Wednesday classes meet, Tuesday classes canceled
Nov. 24	Last day of law classes
Nov. 25-27	Thanksgiving holiday; No classes on Wednesday, administrative offices open
Nov. 30	Reading period begins
Dec. 3	Reading period ends
Dec. 4	Final exam period begins
Dec. 16	Final exam period ends
Dec. 17	Graduation

## 2016 SPRING SEMESTER

Jan. 4-8	Drop/Add using ISIS ( <a href="http://www.isis.ufl.edu">www.isis.ufl.edu</a> )
Jan. 4	Spring classes begin
Jan. 7	Class rolls fixed; fee liability attaches for students
Jan. 15	Tuition and fees due (3:30 p.m. at University Bursar)
Jan. 18	Martin Luther King Jr. Day holiday, classes canceled
Jan. 29	Deadline to withdraw with 25% refund of course fees
Feb. 29-Mar. 4	Spring Break; classes canceled
April 5-7	Advance registration for summer and fall 2014 terms
April 5	Last day to drop course by petition without failing grade
April 18	Last day of classes
April 19	Reading period begins
April 21	Reading period ends
April 22	Final exam period begins
May 5	Final exam period ends
May 15	Graduation

## 2016 SUMMER TERM

May 16-17	Drop/Add using ISIS ( <a href="http://www.isis.ufl.edu">www.isis.ufl.edu</a> )
May 16	Summer classes begin
May 17	Class rolls fixed; fee liability attaches for students
May 27	Tuition and fees due (3:30 p.m. at University Bursar)
May 27	Deadline to withdraw with 25% refund of course fees
May 30	Memorial Day Holiday; classes canceled
June 3	Monday classes meet; Friday classes canceled
June 28	Last day to drop course by petition without failing grade
July 4	Independence Day holiday; UF closed
July 5	Friday classes meet; Tuesday classes canceled
July 5	Last day of classes
July 6	Reading period begins
July 8	Reading period ends
July 11	Final exam period begins
July 15	Final exam period ends
Aug. 1	Graduation (no ceremony)

## 2016 FALL SEMESTER

Aug. 9	Introduction to Law School & the Profession begins
Aug. 15	Fall classes begin
Nov. 22	Last day of classes
Nov. 28	Exam/reading period begins
Dec. 14	Exam/reading period ends

## 2017 SPRING SEMESTER

Jan. 9	Spring classes begin
April 24	Last day of classes
April 25	Exam/reading period begins
May 11	Exam/reading period ends
May 19	Graduation

## 2017 SUMMER TERM

May 22	Summer classes begin
July 11	Last day of classes
July 12	Exam/reading period begins
July 21	Exam/reading period ends

\*Dates subject to change. Contact Student Affairs for updates.



# ACADEMIC PROGRAMS

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## JURIS DOCTOR CURRICULUM

The University of Florida College of Law was founded in 1909 and named in honor of alumnus Fredric G. Levin in 1999. The college is accredited by the American Bar Association and is a member of the Association of American Law Schools. Its three-year Juris Doctor (J.D.) curriculum combines traditional and innovative teaching methods to develop analytical ability, practical knowledge, communication skills and understanding of the legal profession's codes of ethics and professional responsibility. This includes traditional "case" and "Socratic" methods, as well as problems, simulations and role-playing. Courses designed to develop and refine students' writing abilities are required each year. Seminars and advanced courses provide close interaction and individualized research. Clinical programs allow students to develop skills in the context of real cases and problems.

The first-year curriculum consists of required courses and teaches students to read and analyze cases, research points of law efficiently and express those points clearly. Second- and third-year students choose from more than 100 elective courses and seminars.

## Degree Requirements

Degree requirements as stated in the Guide to UF Law are in effect at the time of enrollment. Current requirements are:

- Completion with a passing grade of courses totaling at least 88 semester credit hours, of which at least 59 must have been completed through the College of Law. No more than four of those credits can be earned through co-curricular activities. With permission of the Associate Dean for Students, upon good cause shown, up to 29 semester hours of credit earned at another ABA-accredited law school may be counted toward this requirement. (Note: Grades in transferred courses will not be figured into the student's GPA.)
- Completion with a passing grade in Legal Research (LAW 5803), Legal Writing (LAW 5792) and Appellate Advocacy (LAW 5793).
- Completion with a passing grade in Introduction to Lawyering (LAW 5755) and Legal Drafting (LAW 6955).
- Completion with a passing grade in Professional Responsibility (LAW 6750).
- Achievement of a cumulative 2.0 GPA in all graded work attempted.
- Fulfillment of prescribed course requirements.
- Satisfaction of the advanced writing requirement.

These requirements must be fulfilled in no fewer than 24 months nor more than 84 months of matriculation as a law student.

## Course Selection

The curriculum for beginning students is prescribed by the faculty, and must be completed prior to registration for elective courses. Students are required to take Legal Drafting and Professional Responsibility in their second year of study. Students may choose elective courses from any area, subject only to prerequisites. It is recommended that students select a variety of courses (see <http://www.law.ufl.edu/academics/degree-programs/juris-doctor/course-descriptions> for courses and descriptions) to ensure broad exposure to diverse legal fields. Course schedules and curriculum information are available on the Student Affairs website. The Curriculum Roadmaps, available at <http://www.law.ufl.edu/academics/degree-programs/juris-doctor/curriculum-roadmaps>, can help students with course planning.

## Advanced Writing Requirement

All J.D. candidates must produce — under close faculty supervision — a major, written, finished product that shows evidence of original systematic scholarship based on individual research. Typically, students satisfy this requirement in a seminar course. However, the requirement may also be met through the completion of an approved advanced course, an independent research-advanced writing requirement course, an approved master's thesis or doctoral dissertation certified by a College of Law faculty member or through a note accepted for publication in a co-curricular law school journal as certified by the faculty adviser for the journal. If fulfilled in an advanced course, the required writing may take the form of one or a number of finished written products that together demonstrate these qualities. The general standard for fulfillment of the advanced writing requirement is a paper or papers that are cumulatively at least 25 pages of double-spaced, 12-point text or the equivalent.

## Seminars and Advanced Courses

Seminars (LAW 6936) provide students the opportunity for study and research under close supervision of a faculty member. Enrollment is usually limited to 15. Generally, students produce a "senior paper" to satisfy the advanced writing requirement. (See "Degree Requirements," left.) Examples of recent seminars include:

- 14th Amendment
- Advanced Copyright
- Advanced Human Rights
- Advanced Patent Law
- Animal Rights
- Civil-Military Relations
- Environmental Justice
- Equality & the Law
- Trusts & Estates
- Gender, Race & Justice
- Historic Preservation
- Information Security Regulation
- Intellectual Property Licensing
- International Financial Crimes
- Land Use
- Law & Ecology
- Legal Malpractice
- National Security Law
- Race, Crime & Justice
- Supreme Court

Advanced courses in bankruptcy and debtor-creditor create opportunities for sequential learning, complex problem solving, and development of writing and drafting skills in small-group settings. Advanced courses differ from the traditional seminar format in terms of subject area and/or course design and may be used to satisfy the advanced writing requirement.

## Externships

Externships enable students to earn academic credit (maximum 6 credits) while gaining experience, enhancing their working knowledge of the law and developing professional contacts. Many placements are with local, state and federal government agencies, judges, legal services organizations and other public interest organizations, providing students with a valuable service to the community. Placements are also available in corporate and/or business settings, providing students valuable experiences in this area of the law. In addition to hours spent in the workplace, externships require a mandatory orientation and regular contact and guided reflection with a faculty member. Every externship is supervised by a law school faculty member as well as an attorney at the workplace.

## Skills Training

Strong writing skills critical to the legal profession are refined through required courses in Legal Research, Legal Writing, Appellate Advocacy, and Legal Drafting in the first two years, plus the advanced writing requirement. Students gain practical experience through coursework — including advocacy and trial practice instruction — as well as externships and other opportunities.

Florida's clinical programs allow students to represent actual clients within an academic framework with a substantial classroom component.

\**Virgil Hawkins Civil Clinics - Family Advocacy*: Students represent indigent clients as first-chair counsel, from the initial interview, pleadings, discovery, and mediation, through non-jury trial, primarily in family law cases; *Intimate Partner Violence Assistance Clinic*: A collaboration between the College of Law, College of Medicine, Shands Teaching Hospital and Peaceful Paths Domestic Abuse Network, in which students provide low-income intimate partner violence victims with comprehensive and coordinated legal, medical and social services focusing on victim and family safety; *Pro Se*: Students give advice and counsel to litigants representing themselves in family court, and determine with their clients on an individual basis what services they will provide, ranging from legal advice, assisting with mediation, and court representation; *Juvenile*: Students advocate for children in many types of civil, criminal and administrative proceedings.

\*While participating in the *Criminal Law Clinics* (Prosecution or Defense), students intern in the offices of the state attorney or the public defender while also attending clinical lectures and simulation-based classes. Students will become familiar with court proceedings such as first appearances, bail hearings, arraignments, pleas, sentencing hearings and jury trials, and will put their understanding of procedural rules, constitutional implications, and advocacy to the test in the complex world of criminal practice.

\**Mediation* – when satisfactorily completed, in addition to other requirements – will ultimately qualify students to become county court mediators, certified by the Florida Supreme Court.

\**Conservation* – offers both law and graduate students the opportunity to work on cutting-edge environmental and land use law and policy issues.

\**Civil and Criminal Clinic* students must have completed at least 48 semester credit hours and are certified by the Florida Supreme Court to practice law under a supervising attorney. Students are generally limited to one clinic each.

Enrollment in clinics is limited to ensure close supervision, and students are encouraged to take advantage of other available opportunities to gain practical experience. Students can experience aspects of law practice with organizations and agencies through pro bono work, part-time jobs or externships.

## Independent Study

The Independent Study (IS) program enables students to work directly with, and under mentorship of, faculty members in their area of expertise, making it easier for students to pursue special interests. Students must be in good academic standing and have completed their third term, obtained consent of a faculty sponsor and agreed on the number of credits. Students complete — under faculty supervision — an independent research project that includes per-credit reading and writing components at least commensurate with those of a law school seminar. (Note: IS courses do not fulfill the advanced writing requirement.) IS courses are graded pass/fail (S/U), and students may take up to two credits in any one term. Credits for the Independent Study Course and the Independent Research — Advanced Writing course together may not exceed four (4) credits toward graduation., and it may not exceed two (2) credits in one term.

## Independent Research—Advanced Writing

### Requirement

The Independent Research — Advanced Writing Requirement (IR) course allows students the ability to satisfy the advanced writing requirement by designing and completing an independent research project under the supervision of a full-time faculty member in an area of law within the faculty member's expertise. The supervising faculty member must certify that the final written product satisfies the advanced writing requirement. The course is graded pass/fail and may be taken for one or two credits in a given term. A student who elects to take this course for two credits must produce twice as much written product as a student seeking only one credit. Credits for this course and the independent study course together may not exceed four (4) credits toward graduation.

## CERTIFICATE PROGRAMS

Specialization is common in today's complex legal environment, and graduates with a demonstrated interest and knowledge in targeted practice areas are in demand. UF Law students can enhance their expertise and marketability by earning a certificate in Environmental and Land Use Law, Estates and Trusts Practice, Family Law, Intellectual Property, International and Comparative Law, and Criminal Justice. (Students are also encouraged to seek summer employment or volunteer work in line with their career goals.) Students must meet all requirements for graduation in addition to specific requirements of the certificate program. Courses completed by students subsequently admitted into certificate programs will be credited toward satisfaction of certificate requirements. Students wishing to pursue a certificate are encouraged to apply to a program as early as possible in their law school career. Applications are available by contacting the director of each program.

### REQUIRED COURSE PROGRESSION

<i>First-Year Required Courses</i>	<i>Second Year – Registration Priority*</i>
5793 Appellate Advocacy (2 cr.)	6063 Corporations (3 cr.)
5301 Civil Procedure (4 cr.)	6430 Trusts and Estates (4 cr.)
5501 Constitutional Law (4 cr.)	6330 Evidence (4 cr.)
5000 Contracts (4 cr.)	6062 Unincorporated Business Enterprises (5 cr.)
5100 Criminal Law (3 cr.)	6930 Interviewing, Counseling and Negotiation (3 cr.)
5803 Legal Research (1 cr.)	6068 Business Enterprises Survey (5 cr.)
5792 Legal Writing (2 cr.)	
5755 Introduction to Lawyering (2 cr.)	
5400 Property (4 cr.)	
5700 Torts (4 cr.)	<i>Third Year – Registration Priority*</i>
<i>Second-Year Required Courses</i>	6363 Trial Practice (4 cr.)
6750 Professional Responsibility (3 cr.)	
6955 Legal Drafting (2 cr.)	

\* Registration-priority courses. These courses are not required, but the faculty recommends them for the designated year. Registration for these courses will be allowed in the year of priority. Registration by other upper class students is subject to space availability after Advance Registration. Note: Certificate program students may have registration priority for some classes related to the certificate program.

## Criminal Justice Certificate Program

273-0802 • [www.law.ufl.edu/academics/concentration/criminal-justice](http://www.law.ufl.edu/academics/concentration/criminal-justice)

An effective criminal justice system is a fundamental component of a just and prosperous civilization. Our nation has an elaborate system of laws and procedures designed to protect the accused, punish offenders, and preserve the peace. Not surprisingly, a large number of UF College of Law graduates go on to careers in criminal law in both the public and private sectors. One of the primary goals of our Criminal Justice Center is to enhance the law school experience of these students by providing them with academic advising, mentorship, area-specific education, and detailed criminal-practice training. In particular, the center's Criminal Justice Certificate Program provides students who are interested in criminal law — either as an area of academic study or as one of future practice, or both — with a unique opportunity to obtain and demonstrate special competency in the field. The program offers a rich and coordinated curriculum, clinical programs, independent studies, summer externships, networking opportunities, and the opportunity to participate in the Criminal Law Association. Certificate students must complete a minimum of 30 credits devoted to criminal law, procedure, justice and related courses. In addition, students must achieve an overall 3.25 average in the courses that are counted toward the certificate. A student who takes more than 30 credits from within the curriculum will satisfy this requirement if he or she maintains a 3.25 average for 30 of these credits. A qualifying student must achieve no less than a "B-" in any course that is counted toward the certificate.

### Concentration Requirements

Students must successfully complete **all** of the following four fundamental courses:

- Criminal Law (3 cr.) (first year)
- Criminal Procedure Adversary Systems (3 cr.)
- Criminal Procedure Police Practices (3 cr.)
- Evidence (4 cr.)

### Required Clinic, Skills, and Externship Courses

Students must successfully complete the following courses:

- Trial Practice (4 cr.) or Trial Advocacy (3 cr.)
- Interviewing Counseling (3 cr.) or Interviewing Counseling and Negotiation (3 cr.)

Students must successfully complete **one** Criminal Clinic **or** externship:

- Criminal Clinic (prosecution or defense) (6 or 9 cr.)
- Criminal Law Externships (prosecution or defense) (5 or 6 cr.)
- Federal Public Defender Externship (5 or 6 cr.)
- United States Attorney's Office Externship (5 or 6 cr.)

### Certificate Writing Requirement

The student must satisfy a certificate writing requirement. This can be accomplished through enrollment in a seminar from among the core curriculum, provided: (1) the student's seminar paper is on a topic in criminal law, procedure, practice, or ethics; (2) the topic is approved in advance by the director; and (3) student earns a B or better in the seminar. A paper that satisfies the J.D. senior writing requirement may also satisfy the certificate writing requirement if it meets the criteria listed above.

### Electives

In addition to the courses listed above, any of the following electives may be used to complete the required 30 credits:

- Criminal Litigation
- Death Penalty Law
- Federal Criminal Law
- Financial Crimes Seminar
- Florida Criminal Procedure
- Forensic Evidence
- International Criminal Law
- Juvenile Justice
- Mental Health Law/Litigation/Seminar
- Prosecutorial Ethics
- Race, Crime, and the Law

- Race, Law, and Justice Seminar
- Sentencing Seminar
- Trial Team (criminal problem)
- Virtual Crime
- White Collar Crime
- Women Defendants in the Crim. Just. System
- Women Defendants in Crim. Just. Seminar
- Other courses approved by the director

## Environmental and Land Use Law Certificate

273-0777 • [www.law.ufl.edu/academics/concentration/elul](http://www.law.ufl.edu/academics/concentration/elul)

Florida's beautiful, varied and sensitive environment makes the state a natural choice for students interested in land use and environmental law. The Levin College of Law was the first in the nation to offer recognition in these closely linked fields and educate future lawyers through an innovative dual approach that recognizes many environmental problems are a consequence of inappropriate uses of land. The program offers a rich curriculum, career networking, independent study opportunities, summer externships, an environmental moot court team, a summer study abroad program in Costa Rica, field opportunities, and the opportunity to participate in the Environmental and Land Use Law Society and annual Public Interest Environmental Conference. Certificate students must complete 5 required core courses, 5 credit hours in approved electives and 3 credit hours in approved skills courses. Students also must attain a grade point average of 3.0 for 15 credits within the program's core and elective courses.

### Required Core Courses

Students must successfully complete these core courses:

- Administrative Law (3 cr.) or Florida Administrative Law (2 or 3 cr.)
- Environmental Law (3 or 4 cr.)
- Land Use Planning and Control Law (3 or 4 cr.)
- Natural Resources Law (3 or 4 cr.)
- Capstone Colloquium (1 cr.)

### Elective Courses and Seminars

Students must successfully complete additional courses for at least five credits in approved environmental and land use law electives, including a seminar or advanced course in which the student satisfies the advanced writing requirement. The following are examples of courses that satisfy the elective requirement:

- Adaptive Management: Water and Watershed Systems
- Administrative Law (3 cr.)
- Advanced Environmental Law & Litigation (3 cr.)
- Advanced Takings Law (2 or 3 cr.)
- Agricultural Law (2 or 3 cr.)
- Climate Change
- Conservation Clinic (3 cr.; may be taken for one or two semesters)
- Condominium & Community Development Law (2 cr.)
- Energy Law (2 cr.)
- Environmental Dispute Resolution (2 or 3 cr.)
- Environmental Issues in Business Transactions (3 cr.)
- Externship (up to 6 cr.)
- Florida Administrative Law (2 or 3 cr.)
- Independent Study (Must be overseen by an environmental faculty member, up to 3 cr.)
- International and Comparative Environmental Law\*
- International and Comparative Environmental Law Skills Lab\*
- International Environmental Justice\*
- International Environmental Law\*
- International Environmental Moot Court (1 cr.)
- International Trade and Environment (2 or 3 cr.)
- Land Finance (3 cr.)
- Law & Economics (2 cr.)
- Legislation
- Local Government Law (2 or 3 cr.)
- Mediation & Other Dispute Resolution Processes (2 or 3 cr.)
- Negotiation & Mediation

- Negotiation, Mediation & Other Dispute Resolution Processes (3 or 4 cr.)
- The Supreme Court and the Environment
- South Florida Ecosystems (3 cr.)
- Water Law (2 cr.)
- Wetlands & Watersheds: Law, Science & Policy
- \*Offered through the Summer Environmental Study Abroad Program in Costa Rica

#### Skills Courses

- Conservation Clinic (3 cr.; may be taken for 1 or 2 semesters)
- Environmental Dispute Resolution (2 or 3 cr.)
- Environmental or Land Use Law Externship

Recent seminars (each worth 2 credits) have included: Agricultural Policy & the Environment, Animal Rights & the Law, Ecology & the Law, Environmental Justice, Historic Preservation Law, International Environment & Trade, Land Use, Selected Issues in Public Policy, Sustainable Development and Wildlife Law.

In addition to the core courses and electives, students interested in deeper knowledge about environmental and land use issues can draw on the resources and opportunities offered by the University of Florida, a major research university with a wealth of relevant programs and degrees. Other courses may qualify as certificate electives with the director's approval.

### Estate Planning Practice Certificate

273-0952 • [www.law.ufl.edu/academics/concentration/estates-trusts](http://www.law.ufl.edu/academics/concentration/estates-trusts)

In the coming decades 77 million baby boomers will retire. Planning for the largest generational transfer of wealth in history will require professionals who possess specific knowledge relating to estate planning, estate and trust administration, wealth transfer taxes and charitable giving. Premier estate planners must acquire not only technical expertise in their field, but also client-relations skills essential to this individualized area of practice. Administered by the Center for Estate Planning, the Estate Planning Practice Certificate Program is designed to give students a well-rounded legal education with focus in the areas of trusts and estates planning and administration (thereby implicating the laws of gifts, loans, intestate succession, wills, trusts, future interests, probate, fiduciary law, family holding entities, valuation discounts, and taxation). Our outstanding faculty and other leading experts in this field will draw upon their wealth of practical experience to provide our students with academic guidance, mentorship, and area-specific education. In addition to its rich curriculum, the program offers career networking, externship and independent study opportunities.

To be eligible for the certificate upon graduation, students must achieve a cumulative grade point average of 3.0 in graded certificate courses and complete the following curriculum (which can be modified by the director in the event the listed courses are not being offered):

#### Concentration Requirements

Core I Courses: Students must successfully complete all of the following:

- Trusts & Estates
- Fiduciary Administration
- Estate Planning
- Federal Income Taxation
- Taxation of Gratuitous Transfers

Core II Courses: Students must successfully complete one of the following:

- Future Interests
- Elder Law
- Income Taxation of Estates and Trusts

#### Elective Courses

Students are encouraged, but are not required, to complete the following:

- Interviewing and Counseling
- Unincorporated Business Enterprises
- Legal Accounting
- Family Law

#### Writing Requirement

Students also must complete an advanced writing project, the topic of which must be approved by the director. The writing project may be accomplished through the enrollment in (i) an estate planning seminar or (ii), if approved in advance by the director, another seminar or advanced course that satisfies the law school's writing requirement.

### Family Law Certificate

273-0613 • [www.law.ufl.edu/academics/concentration/family-law](http://www.law.ufl.edu/academics/concentration/family-law)

The increasing complexity of divorce law and children's law and rise of the nontraditional family makes family law one of the fastest growing and intricate practice specialties. Practitioners and judges need well-trained advocates in areas such as child development and family economics, negotiation and drafting, and courtroom advocacy for families and children. Under mandate from the Florida Supreme Court, Florida created a "Unified Family Court" to handle all family, child welfare and delinquency matters. This created a new demand for family specialists. Faculty with expertise in family and children's law and related areas administer the Family Law Certificate Program — which coordinates clinical and traditional classroom offerings and allows for more efficiency through sequential learning — through the college's Center on Children and Families.

To be eligible for the certificate upon graduation, students must achieve an average equivalent of 3.0 in 15 of the 20 credits earned in courses designated. (There is no overall grade point average requirement beyond that required of the J.D. degree.)

#### Concentration Requirements

Certificate candidates have registration priority for core courses and an elective seminar:

Core I (Fundamentals) Students must successfully complete both courses:

- Family Law (4 cr.)
- Child, Parent & State (3 cr.)

Core II (Advanced) Students must successfully complete one of the following:

- Adoption
- Child Support
- Collaborative Family Law
- Domestic Violence
- Family Policy
- Guardianship
- International Children's Rights
- Juvenile Justice
- Law of Sex & Sexual Orientation

Core III (Practice-Based) Students must successfully complete one clinic or externship:

- Approved clinics (Intimate Partner Violence Assistance Clinic, Gator TeamChild, Mediation and Full Representation Family Advocacy Clinic)
- Approved externships (8th Circuit family court, child Welfare, Legal Services or other director-approved externship)

Plus one of the following:

- Interviewing and Counseling & Negotiation or ICN3
- Cross Cultural Counseling
- Mediation
- Negotiation
- Tools of Awareness
- Pre-trial Practice
- Trial Practice

### Elective Courses

Students may take additional courses and/or select from among the following electives to complete the remainder of the 20 credits:

- Administrative Law
- Affordable Housing Law
- Disability Law
- Economics of the Family
- Education Law
- Elder Law
- Estate Planning
- Estates & Trusts
- Federal Courts
- Gender and the Law
- Genetics and the Law
- Health Law
- History of Women in the Law
- Human Rights Law
- Human Side of Lawyering
- Immigration Law
- International Human Rights
- Law & Social Sciences
- Legal History (Professor Wright Only)
- Poverty Law
- Race and Race Relations Law
- Social Justice Lawyering
- Statutory Interpretation
- Other courses deemed appropriate by the committee based on students' overall record, including appropriate graduate-level courses 5000 and above.

### Seminar and Writing Requirement

Students also must complete an advanced writing project, which can be satisfied through a seminar paper or equivalent product approved by the Family Law Certificate Committee. Certificate students will receive registration priority for core courses only. Curriculum Pathways have been developed under the Family Law Certificate to specialize in Juvenile Justice, Civil Practice and Public Interest. These are focused curricula for identified areas of family practice. A student may also create their own pathway in consultation with the Director of CCF (for example, specializing in children and education, or children with disabilities). Finally, a student can combine general certificate or a specific pathway with another related certificate program.

## Intellectual Property Law Certificate

273-0613 • [www.law.ufl.edu/academics/concentration/intellectual-property-law](http://www.law.ufl.edu/academics/concentration/intellectual-property-law)

Intellectual property law encompasses several different bodies of law, including patents, trade secrets, copyrights and trademarks. The technology boom has driven up demand not only for patent lawyers, but also for lawyers trained in other areas of intellectual property law and related fields — such as antitrust, media, cyberlaw and general commercial law. The need continues to grow for lawyers who can adapt or create doctrines in new fields — such as genetic engineering, accessing and downloading Internet materials, and disputes involving domain names, metatags and hyperlinks — as well as for those who can apply these laws in more traditional industries and in the creative arts. The growth of international trade also increases demand for lawyers skilled in prosecuting, defending and challenging intellectual property rights on a global scale.

To earn an IP Certificate, students must meet all requirements for graduation and comply with the following:

### Concentration Requirements

Students must take at least three of the first four — and earn at least 15 credits — from the following courses and seminars:

- Intellectual Property Survey (2 or 3 cr.)
- Copyright Law (2 or 3 cr.)
- Patent Law (2 or 3 cr.)
- Trademark Law (2 or 3 cr.)
- Advanced Copyright Law (2 cr.)
- Advanced Trademark Law (2 cr.)
- Advanced Copyright Seminar (2 cr.)
- Art Law (2 cr.)
- International Intellectual Property Law (2 or 3 cr.)
- Intellectual Property Litigation (2 cr.)
- Intellectual Property Theory Seminar (2 cr.)

## INTERNATIONAL PROGRAMS

[www.law.ufl.edu/academics/academic-programs/study-abroad](http://www.law.ufl.edu/academics/academic-programs/study-abroad)

### Exchange Programs

The Levin College of Law has seven ABA-approved exchanges with:

- Bar Ilan University, Ramat Gan, Israel (fall semester only)
- Goethe University, Frankfurt, Germany
- LUISS Guido Carli, Rome, Italy
- Leiden University, The Netherlands
- Tel Aviv University, Israel (spring semester only)
- University of Montpellier, France

These programs enable UF students to study law abroad and enrich the college's academic atmosphere by bringing international students to campus. Prerequisites include completion of the first year of law school and academic good standing. Fluency in the language of instruction may be required for some of the schools. Application deadlines are Sept. 23 for Spring 2016 programs and March 11 for Fall 2016 programs.

### Summer Programs

The law school jointly sponsors ABA-approved summer law programs with the University of Montpellier in France and the Organization for Tropical Studies in Costa Rica. The application deadline for summer programs is March 11. Students may participate in other law schools' ABA-approved study abroad programs, most of which are in the summer but some are during the fall and spring semesters.

### Independent Foreign Programs

For students wishing to study in locations that have not yet established formal study abroad programs, the Office of Student Affairs assists in setting up individual semester-long programs under ABA guidelines.



- Law of Cyberspace or Computers and the Law (2 cr.)
- Licensing Seminar (2 cr.)
- Media Law (2 or 3 cr.)
- Patent Drafting and Prosecution I (2 cr.)
- Patent Drafting and Prosecution II (2 cr.)
- Telecommunications Law (2 or 3 cr.)
- Trade Secret Law (2 or 3 cr.)
- Trademark Practice and Procedure (2 cr.)
- Trademarks II (2 or 3 cr.)
- Unfair Competition (2 or 3 cr.)

Visit the IP website for an updated course list. Please note that other courses or seminars may be added to this list at the discretion of the director. The student must maintain a minimum grade point average of 3.3 with respect to the 15 credits from the core curriculum. Students who take more than 15 credits from within this curriculum will satisfy this requirement if they maintain a 3.3 average for 15 of these credits.

#### Certificate Writing Requirement

In addition to the advanced writing requirement, students must satisfy a certificate writing requirement by enrolling in a seminar from the preceding core intellectual property curriculum or related curriculum below, provided the students' seminar papers are on an IP-related topic and they earn a "B" or better in the seminar.

#### Additional Requirements

Students must take at least two courses from the following:

- Administrative Law (3 cr.)
- Antitrust Law (3 cr.)
- Business Organizations (2 or 3 cr.)
- Civil Procedure II (3 cr.)
- Corporations (3 cr.)
- Federal Courts (3 cr.)
- Franchising (2 cr.)
- International Financial Crimes (2 cr.)
- International Business Transactions (2 cr.)
- International Trade Law (2 cr.)
- Law and Economics (2 cr.)

Students who wish to earn the certificate must fill out an enrollment form before the end of their final semester.

## International and Comparative Law Certificate

273-0775 • [www.law.ufl.edu/academics/concentration/international-comparative-law](http://www.law.ufl.edu/academics/concentration/international-comparative-law)

Every field of law touching upon commerce (civil procedure, business associations, securities regulation, intellectual property, trade regulation, taxation, immigration and environmental law, among others) is affected by globalization. Equally important is the development of human rights laws, domestically and internationally.

The certificate in international and comparative law rewards significant academic achievement and is awarded to students who meet the following certificate requirements:

- Completion of the usual graduation requirements for a J.D. degree.
- Complete 18 credits in courses with international or comparative law content. This requirement is satisfied by:
  - Completion of the following core courses with a C or better:
    - International Law
    - Comparative Law
    - International Business Transactions
  - Completion of additional elective courses from the list of approved courses.
  - Maintain 3.0 grade point average for all courses taken to satisfy the 18 credit hour requirement.

- Participate in ABA-approved summer program, ABA-approved semester-long exchange program abroad, and/or other foreign law study or significant educational experience.

Certificate students have registration priority in international and comparative law core courses, student exchanges and academic programs in foreign countries, and are encouraged to attend and participate in symposia, publications and programs of international interest. Since multilingualism can be a decided professional advantage, candidates for this certificate are encouraged to develop verbal competency in a language in addition to English.

## JOINT DEGREES

In an age of increasing specialization, many law students are deciding that two advanced degrees are better than one, particularly when you can get two degrees in less than three and a half years. Acquiring a graduate degree in addition to a J.D. can give a new lawyer a competitive edge in the job market.

No law school in the nation offers as many joint degree opportunities as the Levin College of Law. UF Law students can pursue advanced degrees in dozens of fields outside the law school, and complete a J.D. and an additional graduate degree in less time than one would spend acquiring both degrees separately.

To qualify for a joint degree program, a student must take either the GRE, the MCAT or the GMAT in addition to the LSAT, and must apply for admission to both the law school and UF's Graduate School.

Participation in a joint degree program generally reduces the total combined credit hour requirement for both degrees by about 24 credit hours, saving the student about one year of course work. Most joint-degree students pursue a master's degree, but some pursue a doctorate. The college also offers a joint degree with medicine, allowing students to obtain both a J.D. and M.D. in less time. Joint-degree options that have already been exercised include:

- Anthropology
- Building Construction
- Business Administration
- Counselor Education
- Criminology
- Decision and Information Sciences
- Doctorate of Medicine
- Educational Leadership
- Electrical and Computer Engineering
- Environmental Engineering
- Food and Resource Economics
- Forest Resources and Conservation
- Gender Studies Certificate
- History
- Interdisciplinary Ecology
- Latin American Studies
- Mass Communications
- Materials Science and Engineering
- Pharmacy
- Political Science
- Psychology
- Public Health
- Real Estate
- Sociology
- Tourism, Recreation & Sports Management
- Urban and Regional Planning
- Veterinary Medicine
- Women's Studies

For students interested in other fields, joint-degree programs can be easily established in nearly any area at UF.

Since program deadlines vary, contact the UF Law assistant dean for student affairs and the appropriate graduate school program coordinator as soon as possible. Details and contact information are available in the Office of Student Affairs.



## POST-J.D. DEGREES

### Comparative Law Program: LL.M. in Comparative Law

273-0775 • [llmcomp@law.ufl.edu](mailto:llmcomp@law.ufl.edu) • [www.law.ufl.edu/academics/degree-programs/ll-m-in-comparative-law-program](http://www.law.ufl.edu/academics/degree-programs/ll-m-in-comparative-law-program)

The LL.M. (Master of Laws) in Comparative Law Program is designed almost exclusively for persons having completed degrees in law at universities and law schools outside the United States who want to enhance their understanding of the legal system of the United States of America and the English common law from which it evolved. (The Director, Professor Pedro A. Malavet ([malavet@law.ufl.edu](mailto:malavet@law.ufl.edu)), will determine whether degrees in law held by applicants are sufficient to qualify them for entry into the program). The program also admits J.D. graduates of ABA-accredited law schools in the U.S. Commonwealth of Puerto Rico who wish to study law in an English-dominant environment.

The one-year, 26-credit program builds on UF's strong U.S. Law curriculum, including trade, international business transactions and contracts, on a private law track, and criminal law, civil and criminal procedure, human rights and constitutional and judicial reform, on a public law track. The program allows a course of study tailored to each student with individualized counseling by the program director and other faculty and staff. Students must initially enroll in and complete the summer Introduction to the Legal System of the United States courses starting in mid-July and in the required two credits of this continuing course during the fall and spring semesters. The remaining 20 credits are then chosen from the J.D. and tax curriculum, with the director's approval.

### Graduate Tax Program: LL.M. in Taxation, LL.M. in International Taxation, and S.J.D. in Taxation

273-0680 • [www.law.ufl.edu/academics/degree-programs/ll-m-in-taxation](http://www.law.ufl.edu/academics/degree-programs/ll-m-in-taxation)

Graduate Tax is one of the College of Law's premier programs. It is widely recognized by tax scholars and practitioners nationwide as among the best and has consistently been ranked as having one of the top tax teaching faculties.

The LL.M. in Taxation has been offered for more than 40 years, and approximately 2,500 students have earned their LL.M. in Taxation from UF. To meet increasing demand for international expertise, the tax program began offering an LL.M. in International Taxation in 2005.

The program also offers a Doctor of Juridical Science in Taxation Program (S.J.D.) — the first in the country. It is a limited-enrollment program for students interested in careers in tax teaching or scholarship.

UF's renowned graduate tax faculty are authors of some of the most widely used textbooks and treatises, and lecture at numerous conferences and institutes in the United States and abroad. They have been leaders in professional organizations and consultants for the Internal Revenue Service and other major public and private entities.

Graduate tax students come from law schools and states throughout the nation and from many foreign countries. They have outstanding academic credentials and, in many cases, significant professional experience. UF tax alumni are known for their quality in law firms, government agencies, international accounting firms, corporations and often as tax professors at other law schools.

The program also publishes the Florida Tax Review, a faculty-edited journal that has become one of the country's leading tax reviews. Its publication is aided by extensive tax library holdings in the Richard B. Stephens Tax Research Center.

### Environmental and Land Use Law Program: LL.M. in Environmental and Land Use Law

273-0777 • [elulp@law.ufl.edu](mailto:elulp@law.ufl.edu) • [www.law.ufl.edu/academics/degree-programs/ll-m-environmental-land-use-law](http://www.law.ufl.edu/academics/degree-programs/ll-m-environmental-land-use-law)

The LL.M. in Environmental and Land Use Law is a one-year, post-J.D. degree that provides an opportunity for recent law school graduates and experienced attorneys to spend an academic year developing in-depth expertise in environmental and land use law.

The LL.M. program adopts an innovative approach that combines the study of land use law with environmental law. The LL.M. program is unique in that six of the 26 required credit hours must be from relevant courses that have substantial non-law content and are offered outside the law school or jointly by the law school and another department. As a result, the program capitalizes on the many outstanding programs at UF in disciplines related to environmental and land use law practice, including wildlife ecology, environmental engineering, urban and regional planning, and interdisciplinary ecology. In addition to completing required coursework, LL.M. candidates must complete a written project in connection with a seminar or the conservation clinic.

Students admitted to the program will work with Program Director Professor Christine Klein to design an individual course of study tailored to their particular interests. LL.M. students also are eligible to participate in the conservation clinic and apply for a seat in the summer environmental law study-abroad program in Costa Rica.



# ACADEMIC POLICIES

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Note: Information in this publication is subject to modification by Levin College of Law faculty and University of Florida administration. Students are required to familiarize themselves with any modifications by Student Affairs in other venues.

## Registration

Students register for classes through the University of Florida's automated ISIS system during dates listed in the academic calendar (inside front cover) or otherwise posted in Student Affairs. A \$100-\$200 late fee is assessed for registration and/or payment after the specified period.

The Office of Student Affairs registers first- and second-semester students for their classes. Students in the third semester or higher take responsibility for their own registration. Students must confirm courses prior to the end of the drop/add period.

## Maximum and Minimum Loads

Students must be enrolled for at least 12 and no more than 16 credit hours. However, with approval from the assistant dean for Student Affairs for good cause shown, students may drop to 10 hours (without losing full-time status) or less, or register for no more than 17 credits. Students who drop below the minimum without administrative approval may be suspended. There is no minimum load requirement for summer term and students may not enroll for more than eight credits during summer term.

In keeping with accreditation standards, a petition for a reduced load cannot be granted for the purpose of enabling a student to hold part-time employment. In addition, a student must be enrolled in at least six hours to be eligible for student tickets to athletic events.

## Attendance

American Bar Association (ABA) standards require regular and punctual class attendance. Therefore, attendance is an essential function of legal education and primary obligation of each student, whose right to continue enrollment in a course and take the exam is conditioned upon a record of attendance satisfactory to the professor. Levin College of Law policy permits dismissal of students whose lack of attendance causes their course load to drop below the minimum requirement of 12 credits per semester. Petitions for readmission under an exception to the minimum course-load rule will be granted only for good cause shown.

## Religious Holidays

The Levin College of Law respects students' observance of major religious holidays. If an instructor has an attendance policy limiting the number of absences, reasonable alternative means shall be established by the instructor to satisfy the attendance policy and accommodate religious obligations.

## Student Employment

As a full-time law school, the Levin College of Law adheres to ABA policy requiring students to devote substantially all their working hours to the study of law. Academic schedules and minimum load requirements reflect this policy. First-year students are prohibited

from employment. Requests for exceptions to the prohibition on first-year employment should be sought through the Office of Student Affairs. No student, at any time, may be employed more than 20 hours per week under any circumstances.

Students should be mindful that there are limits to the work they legally can perform without violating The Florida Bar rules prohibiting the unlicensed practice of law. Law students and law graduates yet to be sworn in to the bar may not practice law. For information, contact the Bar's Unlicensed Practice of Law Division at 850-561-5840.

## Jury Duty in Trial Practice or Clinical Trials

Students have a duty to appear when notified of selection for service as jurors in trial practice or clinic trials. Periodic notices of selection are posted on official Student Affairs bulletin boards. Unexcused failure to serve will result in loss of registration priority for all courses upon which enrollment limitations are placed, including seminars and clinical programs. To regain registration priority, students must perform jury service as arranged through the Trial Practice or Clinic Office.

## ABA Length of Study Rule

ABA Standard 304(c) requires that the course of study for the J.D. degree be completed no sooner than 24 months and no later than 84 months after the student has commenced law study.

## Drop/Add Policies

Students become liable for course fees the last day of drop/add. Failure to attend a class does not constitute a drop. To drop a class after the drop/add period, students may petition Student Affairs. If granted, a "W" will appear on the student's transcript. Fees will be refunded only by university petition in exceptional circumstances.

Students also may petition to add a class after the drop/add period. (Students not registered prior to one day before the start of a term are assessed a late fee of up to \$200 by University Financial Affairs.) Students must be properly registered to receive course credit. Other than first-year required courses, which students are not allowed to drop under normal circumstances, students may drop up to two courses while at law school. Approval to drop a course in excess of the two permitted by this policy must be obtained from the assistant dean for Student Affairs.

For an exception to this policy, the burden is upon the student to demonstrate that a serious problem has arisen beyond the student's control. Approval to drop a course beyond the two permitted will not be granted if the reason given is the student: a) is registered for too many hours; b) wishes to drop the course simply to avoid a low grade; or c) has determined the course is no longer needed to graduate.

## Graduate Course Option

With advance approval, students may enroll in a maximum of six credits in the UF Graduate School and/or in foreign language courses offered at the University of Florida (whether at the graduate level

or not), for credit toward law school graduation. All credits may be in the same semester. The grade is not computed in students' grade point averages (GPA), but a "B" or higher must be earned to receive credit. Independent study and directed research courses are not allowed. No foreign language course may be approved for students who are proficient in the language. No graduate level distance education/online courses will be approved if it is determined the student will not have ample interaction with the instructor or other students. This includes any distance education/online law courses that students may be completing at the law school in the same term. Additionally, students may receive no more than 15 credit hours toward the J.D. degree for distance education/online courses completed at the law school and the graduate school. Students on academic probation and transient/transfer students who receive more than 23 credit hours for work at another law school are not eligible for this option. Joint-degree students are not eligible for this option. Students may take courses specified in the graduate course option only if the student, through exercise of due diligence, cannot take a course containing substantially the same subject matter at the Levin College of Law. Contact the assistant dean for Student Affairs for information and approval.

## Transfer of Credit Policy

Transfer of credits will be permitted based on the following criteria:

A student may request to transfer up to 29 hours of classes taken at another ABA accredited institution. Credits will be accepted toward J.D. degrees at the Levin College of Law, provided these rules are followed:

- Prior written permission is obtained.
- The same course is not taken while enrolled at the Levin College of Law.
- The student earns a grade of at least 2.0, "C" or its equivalent or higher in an elective course. The grades will appear as "S" grades on the UF transcript and will not be calculated in the grade point average.
- A UF Law faculty member certifies the final paper as meeting the writing requirement for the Advanced Writing Requirement.

## Refund of Fees

Tuition and registration fees will be refunded upon:

- Approved withdrawal from the university before the end of drop/add with written documentation from the student.
- Credit hours dropped during drop/add.
- Courses canceled by the university.
- Involuntary call to active military duty.
- Death of the student or member of the immediate family (parent, spouse, child, sibling).
- Illness of the student of such severity or duration, as confirmed in writing by a physician, that completion of the semester is precluded.
- Exceptional circumstances, upon approval of the University Petition Committee.

A refund of 25 percent of the total fees paid (less late fees) is available if notice of withdrawal of enrollment from the university with written documentation is received from the student and approved

prior to the end of the fourth week of classes for full semesters or a proportionately shorter period of time for the shorter terms. Refunds must be requested at University Financial Services. Proper documentation must be presented when a refund is requested. A waiting period may be required. Refunds will be applied against any university debts. The university reserves the right to set minimum amounts for which refunds will be produced for overpayments on student accounts.

Tuition refunds due to cancellation, withdrawal or termination of attendance for students receiving financial aid will first be refunded to the appropriate financial aid programs. If the student is a recipient of federal financial aid, federal rules require that any unearned portion of the federal aid must be returned to the U.S. Department of Education. The amount the student has earned is based on the number of days the student attended classes as compared to the number of days in the entire term (first day of classes to end of finals week). Any remaining refund then will be returned according to university policy.

## GRADES AND EXAMS

### Grades

In general, faculty policy specifies that the mean grade for all seminars and course sections in which more than 15 students are enrolled must fall between 3.15 and 3.25 (inclusive). The mean grade for a course section is required to fall within the specified range. If 15 or fewer students are enrolled in a seminar or course section, there is no minimum GPA but the mean grade for a course section may not be higher than 3.60. The higher mean grade for courses in which there are 15 or fewer students is recommended rather than mandatory but in no event may the mean grade exceed 3.60. Grades are recorded permanently by the Office of the University Registrar. The GPA is determined by computing the ratio of grade points to semester hours of work attempted in courses in which letter grades are assigned.

Grade	Points	Grade	Points
A	4.0	C	2.0
A-	3.67	C-	1.67
B+	3.33	D+	1.33
B	3.0	D	1.0
B-	2.67	D-	0.67
C+	2.33	E	0.0

The minimum grade for passing a course in the Juris Doctor program is a "D-" or "S." Grades of "S" (satisfactory) and "U" (unsatisfactory) are given in a few courses, and are not computed in the GPA. A grade of "S" is equal to a "C" or better. "I\*" (Incomplete) or "N\*" grades recorded on the student record indicate the nonpunitive initial-term receipt of an "I" or "N." A grade of "I\*" or "N\*" is not considered a failing grade for the term in which it is received, and it is not computed in the grade point average. However, if the "I\*" or "N\*" has not been changed by the end of the next term for which the student is enrolled, it will change to "I" or "NG" and be counted as a failing grade and used in computation of the grade point average. "I\*" and "N\*" grades are not assigned to graduating students; they receive grades of "I" or "NG."

An incomplete grade may be assigned at the discretion of the instructor as an interim grade for a course in which the student has completed a major portion of the course with a passing grade, been unable to complete course requirements prior to the end of the term because of extenuating circumstances, and obtained agreement from the instructor and arranged for resolution of the incomplete grade. Instructors are not required to assign incomplete grades. The grade of "W" (Withdrawn) may appear when a student drops a course during the semester or is permitted to withdraw without penalty. For details, go to [www.registrar.ufl.edu/catalog/policies/regulation-grades.html](http://www.registrar.ufl.edu/catalog/policies/regulation-grades.html).

## Exams

Exams generally are given at the end of the semester during the exam period. Re-examinations are not allowed. Grades are posted on ISIS ([www.isis.ufl.edu](http://www.isis.ufl.edu)). Student Affairs oversees the exam administration process. Approximately one week before the end of classes each term, students must go online to ISIS through the law school's website to obtain a confidential exam ID number for use on final exams. Students will be issued a new exam number each semester.

Faculty initially evaluate exams without knowing the identity of the test-taker. Later, they may match exam numbers with student names and adjust final grades to reflect class participation and other relevant factors. Students have an opportunity to review, within a reasonable time, written work upon which a grade is based. Approximately two weeks after the beginning of each term, students may request in writing from Student Affairs their final exam grades for the previous term to determine whether adjustments were made in assigning final course grades.

There are four acceptable reasons for which students may request delaying their exams. Please read the descriptions below. Also note that students are not permitted to take exams before the scheduled exam time.

### Multiple Examinations

A student may reschedule an examination if a student has in class examinations that meet the following criteria:

- 2 exams beginning less than 20 hours apart. Note: Examinations that BEGIN more than 20 hours apart (for example, an 8:30 a.m. exam on one day an 8:30 a.m. exam on the following calendar day), DO NOT constitute a conflict under this rule.
- 3 exams within 3 consecutive days
- 4 exams which must be completed within 5 days

Please note that application of this policy to take home exams will be considered on a case-by-case basis. Students are responsible for submitting the request(s) for an exam delay. All requests to reschedule an exam due to a conflict must be submitted to the Office of Student Affairs, and delayed examinations should be rescheduled to be taken as soon as reasonably possible with the sound discretion of the administration.

### Students with Disabilities Accommodations

Reasonable exam accommodations are available to students with permanent and temporary disabilities. To receive accommodations, students should contact the Disability Resource Center (DRC) (a function of the Dean of Students Office and the Division of Student Affairs). The DRC is located in 0020 Reid Hall. Students may reach the DRC at 392-8565 or [accessuf@dso.ufl.edu](mailto:accessuf@dso.ufl.edu).

### Foreign Language Accommodations

The Levin College of Law is committed to access and legal education for qualified, international students whose first language is not English. Students who have been educated abroad and who have received their undergraduate degree or equivalent from an institution in which English was not the official language, are eligible for a language accommodation. Students who meet this criteria may submit a language accommodation request to the Assistant Dean for Students, who upon confirmation that the student meets the criteria, will grant a language accommodation during the examination period.

### Emergency Delay (accident/illness/death)

In case of illness, contact the Assistant Dean for Student Affairs. If permission is granted, a written statement from the treating physician stating the student was too ill to take the exam at the scheduled time must be presented before the exam may be taken late. For serious reasons other than illness, a student should contact the Office of Student Affairs in advance and speak with the Assistant Dean for Students. Only after the student is notified the request has been granted may the student miss a scheduled exam. Arrangements must be made with Student Affairs for taking the exam late. The Assistant Dean for Students shall specify the date and time when a student with an excused absence must sit for the examination.

### Typing or Taking Exams by Computer

Rooms are provided to allow students to type final exams. Students may be allowed to use computers for a final examination provided that approved software has been installed on such computers which prevents access to any stored information in the computer or on the Internet other than that specifically allowed for that examination. Use of computers during a final examination is at the discretion of the instructor for that course. Faculty should consult with the Assistant Dean for Student Affairs to make sure there are appropriate testing areas to accommodate students using their computers.

## Repeating Courses

Except as provided herein, a student who has passed a course cannot repeat it. A student who has failed a course may repeat it only in exceptional circumstances as permitted by the Associate Dean for Student Affairs. This rule does not apply to students who do not receive a passing grade the first time they are enrolled in Civil Procedure (LAW5301), Constitutional Law (LAW5501), Contracts (LAW5000), Criminal Law (LAW5100), Property (LAW5400), Torts (LAW5700), Legal Research and Writing (LAW5792), Appellate Advocacy (LAW5793), Professional Responsibility (LAW6750), Legal Research (LAW5803) or Legal Drafting (LAW6955). If such students remain in good standing, they must retake such course(s) the next time they are offered. This rule also does not apply to any co-curricular, independent study, independent research or externship credits, which may be repeated until the credit limit is reached in such courses.

## Withdrawal and Readmission

A student who has been evaluated on at least one full semester of work may withdraw or depart, retaining the right to re-enter within up to five years of the ending date of the last term in which the student earned credit, provided the degree may be completed within 84 months of initial matriculation. Students wishing to re-enter must obtain a re-application form from the Office of the University Registrar (222 Criser Hall). After five years, unless the dean grants an exception for special circumstances, a student who desires to return

and is otherwise entitled to continue must apply for admission as a beginning student or with advanced standing, as appropriate.

A student who registers as a beginning student but withdraws prior to completion of a full semester's work must submit a new application for admission and compete for a seat in a subsequent class. A student who withdraws from the college during two successive terms in which the student has begun attendance shall be precluded from further enrollment unless, for good cause shown, the dean approves.

## Academic Probation and Exclusion

Students who fall below a 2.0 cumulative GPA at the end of a semester or term will be put on academic probation. If they remain below a 2.0 at the end of summer term, or if they are below 2.0 at the end of spring term and do not enroll in summer term, they will be excluded from the college at the end of summer or spring term, respectively. Students who are academically excluded may petition the Academic Standards Committee for readmission by the date designated by the assistant dean for Student Affairs. The Academic Standards Committee will not entertain petitions from students who have received a grade of "I\*" in one-fourth or more of the credit hours for which they were enrolled in the term prior to exclusion. The decision of the Academic Standards Committee is final and may incorporate appropriate terms and conditions.

On occasion, when a student has a GPA below 2.0 at the end of the first semester, the Associate Dean, after consultation with the student, may require the student to repeat courses during the following term. The Associate Dean also may require that a student on probation take less than a prescribed course load and less than the minimum hours required of full-time students under ABA-accrediting standards, in order for the student to meet the terms of probation.

## Petition for Exception to Policies

Reasonable requests for exceptions to academic policies that are consistent with the College of Law's goals and obligations will be granted upon a showing of good cause. Students must submit a Student Petition Form to the Assistant Dean for Student Affairs. The student is urged to discuss the particulars of the situation with the Assistant Dean, who will render a decision. Appeals must be filed with the Assistant Dean for Student Affairs and ultimately with the Academic Standards Committee within five class days of the decision. The decision of the Academic Standards Committee may be reviewed by the full faculty at the request of a committee member. Faculty action represents final disposition of the matter.

## Services for Students With Disabilities

Students seeking ADA accommodations must first register with the main campus assistant dean for student disability services at the Disability Resource Center, 0001 Building 0020 (Reid Hall), 392-8565, or through the Florida Relay Service (1-800-955-8771 [TDD]). Once approved, accommodations are implemented by the Levin College of Law Office of Student Affairs to ensure the academic program's integrity. Following that review, where appropriate, the recommended accommodations are implemented. Students seeking accommodations are encouraged to contact the Office of Student Affairs in advance of matriculation to ensure optimum transition to the College of Law.

## Confidentiality of Student Records

The University of Florida assures the confidentiality of student educational records in accordance with State University System rules, state statutes and the Family Educational Rights and Privacy Act of 1974,

known as the Buckley Amendment. Information that may be released to the public on any student includes: name, classification, local address, home address, home telephone number, electronic (email) address, dates of attendance at the University of Florida, major, degree(s) earned, nature and place of employment at the university, awards received, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Confidential information, including academic records, may be released to the student upon photo ID verification and/or receipt of a signed release authorizing the type of record to be released and to whom and by what method.

## Class Ranking

Two official class rankings are available during a student's law school tenure, after completion of the first year and upon graduation. The end-of-first-year ranking is calculated based on cumulative grade point average compared with other students of the same matriculation date. Graduation ranking is calculated based on cumulative grade point average compared with other graduates of the same date. Unofficial rankings are also available after each fall and spring term and are approximate based on cumulative grade point average compared with other students of similar credits completed. Class rank shall be available to all requesting students. Individual class rankings can be obtained from the Office of Student Affairs in person with a picture ID, by fax or email.

## HONORS AND AWARDS

### Academic Honors

In cases of superior scholarship and intellectual attainments, the Juris Doctor degree may be awarded Summa Cum Laude, Magna Cum Laude or Cum Laude. Qualifying GPAs are based on all work attempted in law courses. Honors requirements are as follows:

- Cum Laude: Grade point average of 3.30 or higher.
- Magna Cum Laude: Grade point average of 3.70 or higher.
- Summa Cum Laude: Grade point average of 3.90 or higher.

### Order of the Coif

The Levin College of Law is one of a select group of law schools with a chapter of the Order of the Coif, the national academic honor society for law. The top 10 percent of a blend of all graduating classes — summer, fall, spring — within a fiscal year are chosen for the award, upon faculty approval. Notice is usually provided the fall following the prior year's graduations.

### Dean's List

To recognize excellent academic performance, students who achieve at least a 3.30 semester grade point average in the spring or fall semester will be named to the Dean's List. Students must be enrolled in at least 12 semester credits of law courses to be eligible.

### Book Awards

Established by individuals and law firms, Book Awards provide financial support to the college and recognize outstanding academic performance. Recipients are chosen by their professors based on exam grades and are recognized with an inscribed plaque and during an award ceremony during the fall and spring terms.

- **The Office of Student Affairs** is committed to providing a supportive environment for students. Located in 164 Holland Hall, Student Affairs coordinates a variety of services and promotes policies that enable students to succeed in academic, financial, career and personal matters. See [www.law.ufl.edu/student-affairs](http://www.law.ufl.edu/student-affairs).
  - Experienced counselors in the Center for Career Development (CCD) assist in all aspects of career planning to help you identify your diverse strengths and experiences. The CCD helps you learn how to market yourself to employers and explore career paths. The CCD can assist you in connecting with alumni, practitioners and the larger legal community. The CCD provides individual career counseling, resume and cover letter reviews, mock interviews and interviewing skills counseling, on-campus interviewing for fall and spring, programs on types and areas of practice, off-campus job fairs, assistance in applying for judicial clerkships, pro bono and community service programs, and an online job posting system with downloadable handouts, samples and forms. For more information, visit [www.law.ufl.edu/career/students](http://www.law.ufl.edu/career/students)
  - **The UF Law faculty is comprised of highly accomplished scholars** who bring remarkable experience and knowledge to the classroom. Learn more about them by reading their individual bios at [www.law.ufl.edu/about/uflaw-faculty](http://www.law.ufl.edu/about/uflaw-faculty).
  - **It is each student's responsibility to read the University of Florida Student Honor Code**, adopted by all students to recognize that academic honesty and integrity are fundamental values of the UF community. The code is available at [www.law.ufl.edu/student-affairs/additional-information/honor-code-and-committee/honor-code](http://www.law.ufl.edu/student-affairs/additional-information/honor-code-and-committee/honor-code). You must also familiarize yourself with the **UF Code of Student Conduct** ([www.dso.ufl.edu/sccr/honorcodes/conductcode.php](http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php)).
  - **Students, faculty and staff at the Levin College of Law are part of an active and diverse community.** Your interaction with others from varied backgrounds and experiences leads to a better education and healthier understanding of how the world works.
- Indeed, success in the 21st century workplace requires a mature understanding of diversity and community. To learn more about your role and responsibilities in our diverse community, go to: [www.law.ufl.edu/about/diversity.shtml](http://www.law.ufl.edu/about/diversity.shtml). **The University of Florida is committed to non-discrimination** with respect to race, creed, color, religion, age, disability, gender, marital status, sexual orientation, national origin, political opinions or affiliations, and veteran status.
- **UF Law offers students the best of two worlds in academic preparation** — strong fundamentals and a wide range of specialization and interdisciplinary options. A variety of courses — from administrative law to workers' compensation — as well as dozens of seminars, provide students the opportunity for close study and research under supervision of faculty. See [www.law.ufl.edu/academics/degree-programs/juris-doctor](http://www.law.ufl.edu/academics/degree-programs/juris-doctor).
  - **The law school adheres to the UF Computer Policies and Standards**, which encompasses everything from student records to email as public records. See [www.law.ufl.edu/about/services/technology-services/computer-use-policies](http://www.law.ufl.edu/about/services/technology-services/computer-use-policies).
  - The **UF Law Office of Communications** supports the law school with comprehensive public relations and marketing services, including print and digital publications, media relations, photography, online services and strategic communications planning. To submit news or get the word out about your event in the weekly *FlaLaw Online*, send an email to [flalaw@law.ufl.edu](mailto:flalaw@law.ufl.edu) or stop by 244 Bruton-Geer. See [www.law.ufl.edu/news](http://www.law.ufl.edu/news).
  - **The UF Law Handbook is available in alternate format** by contacting Student Affairs at 352-273-0620. For TDD phone access, call the Florida Relay Service at 1-800-955-8771 (TDD).
  - **Rules, policies, fees, dates and courses** described within are subject to change without notice. Check with the Office of Student Affairs for current information. Send updates or corrections to the UF Law Office of Communications at [flalaw@law.ufl.edu](mailto:flalaw@law.ufl.edu).

# RESOURCES

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**Admissions** • [www.law.ufl.edu/admissions](http://www.law.ufl.edu/admissions)

[admissions@law.ufl.edu](mailto:admissions@law.ufl.edu) • 352-273-0890 or 1-877-429-1297

**Alumni Affairs** • [www.law.ufl.edu/alumni](http://www.law.ufl.edu/alumni)

[alumniaffairs@law.ufl.edu](mailto:alumniaffairs@law.ufl.edu) • 352-273-0640

**Bar Exams** • [www.floridabarexam.org](http://www.floridabarexam.org)

Florida Board of Bar Examiners: 850-487-1292

MPRE: 319-341-2500

UF Law Student Affairs: 352-273-0620

**Career Development** • [www.law.ufl.edu/career](http://www.law.ufl.edu/career)

[careers@law.ufl.edu](mailto:careers@law.ufl.edu) • 352-273-0860

**Center on Children & Families**

[www.law.ufl.edu/academics/centers/childlaw](http://www.law.ufl.edu/academics/centers/childlaw)

[kings@law.ufl.edu](mailto:kings@law.ufl.edu) • 352-273-0930

**Center for Governmental Responsibility**

[www.law.ufl.edu/academics/centers/cgr](http://www.law.ufl.edu/academics/centers/cgr)

[lkennedy@law.ufl.edu](mailto:lkennedy@law.ufl.edu) • 352-273-0835

**Center for International Financial Crimes Studies**

[www.law.ufl.edu/academics/centers/center-for-international-financial-crimes-studies](http://www.law.ufl.edu/academics/centers/center-for-international-financial-crimes-studies)

• [baldwinfn@law.ufl.edu](mailto:baldwinfn@law.ufl.edu) • 352-392-9350

**Center for the Study of Race & Race Relations**

[www.law.ufl.edu/centers/csrrr](http://www.law.ufl.edu/centers/csrrr)

[csrrr@law.ufl.edu](mailto:csrrr@law.ufl.edu) • 352-273-0614

**Communications** • [www.law.ufl.edu/news/](http://www.law.ufl.edu/news/)

*FlaLaw Online*, *UF LAW Magazine*, Media Relations, Web, Marketing, Publications, Photography [flalaw@law.ufl.edu](mailto:flalaw@law.ufl.edu) • 352-273-0650

**Criminal Justice Center** • [www.law.ufl.edu/academics/centers/cjc](http://www.law.ufl.edu/academics/centers/cjc)

• [laura.blanton@law.ufl.edu](mailto:laura.blanton@law.ufl.edu) • 352-273-0802

**Environmental & Land Use Law Program** • [www.law.ufl.edu/academics/concentration/elul](http://www.law.ufl.edu/academics/concentration/elul)

• [elulp@law.ufl.edu](mailto:elulp@law.ufl.edu) • 352-273-0777

**Estates & Trusts Practice Certificate Program**

[www.law.ufl.edu/academics/concentration/estates-trusts](http://www.law.ufl.edu/academics/concentration/estates-trusts)

[tritt@law.ufl.edu](mailto:tritt@law.ufl.edu) • 352-273-0952

**Faculty Support, Textbook Adoptions** • 352-273-0660

**Financial Aid** • [www.law.ufl.edu/student-affairs/current-students/financial-aid](http://www.law.ufl.edu/student-affairs/current-students/financial-aid)

Student Affairs: [chuber@ufl.edu](mailto:chuber@ufl.edu) • 352-273-0620

University Bursar (Main Campus): 352-392-0181

**Graduate Tax Program** • [www.law.ufl.edu/academics/degree-programs/ll-m-in-taxationgrad-tax@law.ufl.edu](http://www.law.ufl.edu/academics/degree-programs/ll-m-in-taxationgrad-tax@law.ufl.edu)

• 352-273-0680

**Infirmary/Student Health Care Center** • [www.shcc.ufl.edu](http://www.shcc.ufl.edu)

352-392-1161

**Legal Information Center** • [www.law.ufl.edu/library](http://www.law.ufl.edu/library)

[librequest@law.ufl.edu](mailto:librequest@law.ufl.edu) • 352-273-0724

**International Programs** • [www.law.ufl.edu/academics/concentration/international-comparative-law](http://www.law.ufl.edu/academics/concentration/international-comparative-law)

• [intlprogs@law.ufl.edu](mailto:intlprogs@law.ufl.edu) •

352-273-0777

**Legal Assistance, UF** • [www.studentlegalservices.ufl.edu](http://www.studentlegalservices.ufl.edu)

Student Legal Services (Reitz Union): 352-392-LAWS (5297)

**Legal Drafting** • 352-273-0660 • [knightl@law.ufl.edu](mailto:knightl@law.ufl.edu)

**Legal Research & Writing & Appellate Advocacy**

[www.law.ufl.edu/academics/academic-programs/legal-writing](http://www.law.ufl.edu/academics/academic-programs/legal-writing)

352-273-0875

**LL.M. in Comparative Law** • [www.law.ufl.edu/academics/degree-programs/ll-m-in-comparative-law-program](http://www.law.ufl.edu/academics/degree-programs/ll-m-in-comparative-law-program)

[llmcomp@law.ufl.edu](mailto:llmcomp@law.ufl.edu) • 352-273-0775

**Parking/Transportation** • [www.parking.ufl.edu](http://www.parking.ufl.edu)

Decals and Tickets (UF): 352-392-7275

**Security, Crime (UF)** • [www.police.ufl.edu](http://www.police.ufl.edu)

University Police Department: 352-392-1111

SNAP (Campus Escort Service): 352-392-SNAP (7627)

**Skills Training, Clinics** • [www.law.ufl.edu/academics/clinics](http://www.law.ufl.edu/academics/clinics)

352-273-0800

**Student Affairs** • [www.law.ufl.edu/student-affairs](http://www.law.ufl.edu/student-affairs)

Academic Success, Counseling, Exams, Honor Committee, Orientation, Registration, Study Abroad, Student Organizations • [student.svc@law.ufl.edu](mailto:student.svc@law.ufl.edu) • 352-273-0620

**Student Organizations** • [www.law.ufl.edu/student-affairs/additional-information/student-organizations](http://www.law.ufl.edu/student-affairs/additional-information/student-organizations)

Environmental and Land Use Law Society: 352-273-0777

*Florida Journal of International Law*: 352-273-0906

*Florida Journal of Law & Public Policy*: 352-273-0906

*Florida Law Review*: 352-273-0670

*Florida Tax Review*: 352-273-0904

*Journal of Technology Law & Policy*: 352-273-0906

Florida Moot Court: 352-273-0780

Trial Team: 352-273-0779

Other Student Organizations: Call Student Affairs at 352-273-0620

**Technology Services** • [www.law.ufl.edu/about/services/technology-services](http://www.law.ufl.edu/about/services/technology-services)

[computingservices@law.ufl.edu](mailto:computingservices@law.ufl.edu)

Technology Services: 352-273-0750

Gatorlink (personal e-mail/websites): 352-392-HELP (392-4357)

**Transcripts** • [www.isis.ufl.edu](http://www.isis.ufl.edu)

Student Affairs: 352-273-0620

UF Registrar (Main Campus): 352-392-1374

**UF Information** • [www.ufl.edu](http://www.ufl.edu)

Operator: 352-392-3261

**[WWW.LAW.UFL.EDU](http://WWW.LAW.UFL.EDU)**