

Graduate Internship Application

Bibliographic and Digital Internship-Black Education

\$15/hr., up to 10 hrs. per week

Hours: Monday-Friday 9 a.m. - 5 p.m.

Duration: Spring, Summer, and Fall 2018

CSRRL in partnership with the UF Libraries' seeks a graduate student to fill a Bibliographic and Digital Internship position focused on Black Education in Florida during Jim Crow (1920-1955). The intern will support the development and curation of a 2018-2019 exhibition highlighting the legacies of black educators in Gainesville and other parts of Florida. Through the internship, the selected student will gain valuable experience in archival research and bibliographic curation for public education programming. This internship will provide practical experience in project management, as well as document handling, review, and assessment. Additionally, the student will gain a broader familiarity with concepts and best practices in archival research, African American history and educational history.

Summary of Duties

The intern will be responsible for examining selected UF special collections and compiling an annotated bibliography of materials related to Black educators in Florida, their professional and civic associations, and educational pedagogies. The intern will also generate a bibliography of secondary source materials and provide critical feedback for strengthening existing special collections finding aids and explanatory materials. Other duties include:

- Research and assist in constructing exhibition labels
- Facilitate collaboration and relationships with other libraries, museums and personal collections with related collection holdings
- Digitize curator selected materials for online and traveling exhibitions

Qualifications:

- Currently enrolled graduate student with good academic standing in Education, History, Law or a related discipline
- Experience or capacity for high-quality archival research
- Willingness to commit to three semesters (Spring, Summer, & Fall 2018)
- Specialized knowledge or interest in African American and/or public education
- Excellent organization and time management skills

Please complete this application and submit with a CV to Dr. Diedre Houchen, CSRRL Postdoctoral Associate at diedre@ufl.edu

Application Deadline:

January 26, 2018 or open until filled

Contact Information

Name	
E-Mail Address	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	

Education

Current Level of Education	
College	
Department	
Major	
What are your education goals?	

Availability

During which hours are you available? Please fill out the table below.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

Interests

Tell us about your interest in race, education, and/or history.

- Events
- Field work
- Communications

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Experience

Summarize your previous research, academic and work related experience.

Thank you for completing this application form.