

RACHEL PURCELL

P.O. Box 117623, Gainesville, FL 32611

352-273-0705 • Purcell@law.ufl.edu

Curriculum Vitae

LIBRARY EXPERIENCE

Legal Information Center, University of Florida Levin College of Law, Gainesville, FL
Information Management Librarian January 2016 –Present

- Teach one credit Legal Research class to first-year law students, designing and developing the coursework, syllabus, lesson plans, and assignments. Ensure course adheres to law school curriculum standards.
- Teach a one credit law undergraduate course in the honors program.
- Work on law school's reference desk on average six hours each week and as needed, helping patrons with any research, reference, or library question.
- Serve as liaison to multiple faculty members who focus in family and criminal law, assisting in research, ordering books, and any special projects.
- Advise four students on course schedules and other issues in UF's faculty advisor program
- Perform collection development for family, elder, and gender law resources.
- Participate on committees. Current committees are the Strategic Planning Committee and the University Constitution Committee.
- Catalog print, electronic, and other media resources in conformity with standardized cataloging rules, Library of Congress subject heading practices, and OCLC cataloging policies and practices.
- Complete special projects as requested. Projects completed include:
 - Created promotional documents for new programs in the library.
 - Drafted LAW5803 Final Exam for all first year Legal Research classes.
- Create reference guide using the LibGuides platform: Current Index of Legal Periodicals, guides.law.ufl.edu/CILP
- Contribute to the LIC, the Levin College of Law, the UF libraries, the University, and the profession through substantive involvement in activities such as research and publishing, committee work and active participation in professional organizations.

Everlove & Associates, Tampa and Miami, FL

Law Librarian

August 2013 – December 2015

- Performed library operational procedures in fifteen law firm libraries
- Managed day to day operations in law firm libraries: cataloged and indexed all library materials in databases, coordinated interlibrary loans, and document delivery
- Routed and distributed library materials including filing loose-leaf services, advance sheets, periodicals, supplements in appropriate binders, and shelved materials in library and offices
- Provided research and reference assistance to attorneys and staff in all practice areas using print and electronic sources
- Responded to library correspondence and recommended new products based on attorney's needs
- Drafted training materials and newsletters to introduce new available materials and technology
- Monitored all items charged to law firm, reviewed and processed invoices, communicated with vendors, and maintained accounting records

- Assisted in preparation and conveyance of relevant orientation and training programs
- Participated in resource evaluation projects including pilots of new services, comparison of resources, and preparation of evaluation memos
- Aided in the development and maintenance of intranet reference collections
- Managed the purchasing and loaning of CLE programs to attorney and staff

LEGAL EXPERIENCE

Abrahamson & Uiterwyk, Gainesville, FL

Law clerk

October 2012 – August 2013

- Reviewed legal documents to investigate facts of cases
- Facilitated the discovery process by helping clients complete interrogatories and requests to produce, and by sending out medical records requests
- Performed legal research and drafted pleadings and memorandums
- Located and interviewed witnesses and experts
- Reviewed and filed motions and other documents with the court
- Arranged travel and lodging for witnesses and experts
- Communicated with other paralegals, attorneys, opposing counsel, and judicial assistants to coordinate schedules, receive court documents, and request payment for invoices
- Proficient in the firm's program software, Client Profiles

Eighth Judicial Circuit Court, Gainesville, FL

Extern to Circuit Court Judge William Davis, Family Law Division

May 2012 – July 2012

- Researched relevant law on motions and recommended course of action to the judge
- Responded to letters from juveniles to the court

Duval County Public Defender's Office, Jacksonville, FL

Intern under Attn. Andrew Ewing III, Chief Investigator

August 2008 – December 2008

- Interviewed potential clients in the Duval County Jail
- Completed diagnostic form during interview including client's account of the arrest
- Recommended further actions to the Office of the Public Defender concerning the possible needs of the client

EDUCATION

Master of Education in Curriculum and Instructional Design

July 2019

University of Florida, College of Education, Gainesville, FL

Master of Library and Information Science

December 2014

University of South Florida, College of Arts and Sciences, Tampa, FL

Juris Doctor

May 2012

Stetson University College of Law, Gulfport, FL

- Honor Roll Fall 2009 and Spring 2010
- Innocence Project at Stetson

- Researched new techniques and methods in police procedures for the prevention of false confessions; compiled a final research report with findings for the Florida Innocence Project Commission
- Study Abroad, International Law Certificate, The Hague/ Lausanne, 2010
- American Constitutional Society, Treasurer

Master 2 International Economic Law

April 2012

Université de Toulouse 1 Capitole, Toulouse, France

- ELSA Moot Court Competition 2012, Participant

Bachelor of Arts in Political Science, *magna cum laude*

May 2008

Flagler College, Saint Augustine

PUBLICATIONS

TSSL TechScans blog (<http://tssltechscans.blogspot.com/>) regular contributor (March 2017 to present).

Rachel Purcell, Sarah Lewis, & Gail Mathapo, Florida's Uniform Citation System, The Center for Computer-Assisted Legal Instruction (July 2018). Draft at <https://www.cali.org/aplesson/17066>.

Purcell, Rachel, Sarah Lewis, & Gail Mathapo. "Bottom-Up Goal Setting: Creating Actionable, Assessable, and Achievable Goals for Your Library" *AALL Spectrum*, Vol. 23, No. 2 (July/August 2018).

Purcell, Rachel & Taryn Marks. "Enhancing the Online Learning Environment" *AALL Spectrum*, Vol. 22, No. 4 (March/April 2018).

Purcell, Rachel. Program Report, "Setting the Law School Apart With Library-Led Initiatives" *Technical Services Law Librarian*, Vol. 43, No. 1 (September 2017).

Purcell, Rachel. Program Report, "Managing a Legacy Collection: What Do I Do with All These Microforms?" *Technical Services Law Librarian*, Vol. 42, No. 1 (September 2016).

Purcell, Rachel. "Current Index to Legal Periodicals (CILP)," LibGuide for Legal Information Center, <http://guides.law.ufl.edu/CILP> (March 2016 with continuing updates).

PRESENTATIONS

Speaker, "That is SO Last Year: Deciding Whether Technology Will Stand the Test of Time." Southeastern Chapter of American Association of Law Libraries, Joint Annual Meeting with Southwestern Chapter of American Association of Law Libraries, Dallas, TX. April 16, 2017.

Speaker, "You Can Fit in Anywhere! Skills Portability in the Law Librarian World." Southeastern Chapter of American Association of Law Libraries, Raleigh, NC. March 31, 2017.

Presenter, Cool Tools Café. American Association of Law Libraries Annual Conference, Austin, TX. July 18, 2017.

Speaker, “Access to Justice: Are We Failing to Provide?” Howard League on Penal Reform Conference, Oxford, UK. March 21, 2018.

Speaker, “Bottom up Goal-Setting: Creating Actionable, Assessable, and Achievable Goals for Your Library.” Southeastern Chapter of American Association of Law Libraries, Nashville, TN. April 13, 2018.

Speaker, “Building a Bridge between Generations and Getting Over the Divide in the Workplace.” Southeastern Chapter of American Association of Law Libraries, Nashville, TN. April 13, 2018.

PROFESSIONAL MEMBERSHIPS

Professional License

- Florida Bar Member #101401, Admitted 2012
- Appointed to the Student Education and Admission to the Bar Committee, July 2017-

American Association of Law Libraries

- Academic Law Libraries Special Interest Section, 2016-present
- Technical Services Special Interest Section, 2016-present
 - Chair of the Membership Committee, 2017-present

Southeastern Chapter American Association of Law Libraries

- Treasurer, 2017-present
- Member of the SEAALL newsletter committee, July 2016 to present
 - Responsible for the publication of the *Southeastern Law Librarian* four times a year.

Association for Educational Communications and Technology

- Volunteer at the Leading Learning for Change AECT Convention