

Levin College of Law
Office of the Dean

Merritt McAlister
Interim Dean and Levin, Mabie & Levin Professor of Law

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August 20, 2024

MEMORANDUM

TO: Full-Time Faculty, Levin College of Law

FROM: Merritt McAlister, Interim Dean

RE: Faculty Meeting Agenda, Tuesday, August 27, 2024

Our first Faculty Meeting of the 2024-2025 academic year will take place in the Faculty Lounge on the third floor of Holland Hall on Tuesday, August 27, 2024. The meeting will begin at noon and will end no later than 1:30 p.m. **Lunch will be provided.**

The agenda is as follows:

1. Action Item: Approve Faculty Meeting Minutes for May 7, 2024, attached (Dean McAlister)
2. Action Item: Approve Summer 2024 graduates (Dean McAlister)
3. Welcome New and Visiting Faculty (Dean McAlister)
4. Action Item: Approve Revisions to Committee Assignments (Dean McAlister)
5. Information Item: Review Committee Charges, attached (Dean McAlister)
6. Action Item: Emeritus Status, Professor Neil Buchanan (Dean McAlister)
7. Information Item: Update from the Appointments Committee (Profs. J. Bambauer & Brauer, co-chairs)
8. Information Item: Presentation on finance/reimbursement process (Dean Luke)
9. Information Item: Update on MSL Program (Dean Luke)
10. Information Item: Update on Academic Success and Pedagogy (Dean Lopez)

If you are unable to attend, please contact Peter Molk, who will discuss available options. Otherwise, I look forward to seeing you.

UF Levin College of Law Faculty Meeting Minutes
May 7, 2024 - 12:00 noon

PRESENT: Derek Bambauer, Yariv Brauner, Annie Brett, Juan Caballero, Dennis Calfee, Judy Clausen, Lisa De Sanctis, Donna Eng, Barbara Evans, Mark Fenster, Ben Fernandez, Thomas Haley, Christopher Hampson, David Hasen, Thomas Hawkins, Berta Hernandez-Truyol, Benjamin Johnson, Lea Johnston, Elizabeth-Ann Katz, Zachary Kaufman, Matthew Kim, Heather Kolinsky, Lyrissa Lidsky, Sabrina Lopez, Lynn LoPucki, Charlene Luke, Tracey Maclin, Jonathan Marshfield, Merritt McAlister, Timothy McLendon, Silvia Menendez, Peter Molk, Lars Noah, Jane O'Connell, Robert Rhee, Stacey Steinberg, John Stinneford, Lee-ford Tritt, Derek Wheeler, Steven Willis, Michael Wolf, Sarah Wolking, Danaya Wright, Wentong Zheng

PRESENT ON ZOOM: Rachel Arnov-Richman, Teresa Drake, Donna Erez-Navot, Joan Stearns Johnsen, Amy Stein

NOT PRESENT: Neil Buchanan, Karen Burke, Charles Collier, Julian Cook, William Hamilton, Kristen Hardy, Mindy Herzfeld, Jiaying Jiang, Elizabeth Lear, Pedro Malavet, Grayson McCouch, Katheryn Russell-Brown, Paige Snelgro

Meeting called to order at 12:12 pm.

1. Action Item: Approve Faculty Meeting Minutes for April 9, 2024, attached (Dean McAlister)

Interim Dean McAlister presented, and faculty considered the faculty meeting minutes for April 9, 2024.

Outcome: Minutes were approved.

2. Information Item: Faculty Metrics: Google Scholar (Dean McAlister)

Dean McAlister presented the new requirement for faculty's use of Google Scholar for tracking scholarly work for the annual review process.

Outcome: Information only

3. Information Item: Fund Request Power App demonstration (Assoc. Dean O'Connell)

Dean O'Connell presented new Fund Request process using a power application system. The new process will be live in late June 2024.

Outcome: Information only

4. Information Item: Bar/Academic Success Update (Assoc. Dean Lopez)

Dean Lopez reviewed academic initiatives for the 23/24 academic year, plans for summer 2024, and the 2024-25 academic year.

Outcome: Information only

5. Action Item: Approval of Committee Assignments (Dean McAlister)

Dean McAlister presented the 2024-25 Committee Assignments.

Outcome: Committee Assignments were approved.

6. Action Item: Recommendation from Non-Tenure Track Appointments Committee for a Legal Skills candidate appointment. Documents supporting the appointment can be found on Canvas. (Wolking, Chair)

Professor Wolking presented the candidate, committee members and faculty discussed the candidate's qualifications for the Innovation clinic.

Outcome: Voting scheduled to take place by Qualtrics survey immediately following the meeting.

7. Action Item: Academic Standards Proposal (Chair, Fenster)

Professor Fenster presented and faculty discussed revisions to academic standards.

Outcome: Revisions to probation exclusion and academic progress monitoring were approved.

8. Action Item: Recommendation from the Faculty Council for changes to the Faculty Policy Manual (Wright, Chair)

Professor Wright presented 6 proposed changes to the Faculty Policy Manual and individual votes were taken for each revision.

Outcome: 1) Change title of document to Rules and Procedures - passed. 2) Dean or Assoc. Dean has all rights to vote in all committees - passed. 3) Faculty Council may provide faculty feedback related to Admin & Staff - passed. 4) Revisions to hybrid attendance and proxy voting - passed. 5) Chair of committees chosen by vote of committee members - failed. 6) Consolidate and reduce committees to 8 policy committees – voting took place by Qualtrics survey immediately following the meeting - failed.

9. Action Item: Recommendation from the Ad Hoc Tax VAP committee for two-year tax Visiting Professor appointments. Candidates are Erika Scuderi and Aishwarya Krishna Iyer. (Molk, chair)

Professor Molk presented the candidates.

Outcome: Appointments approved

Meeting adjourned at 2:25 pm.

University of Florida Levin College of Law

2024-25 Committee Assignments

Draft to be Approved by Faculty Vote on May 7, 2023 (rev. August 5, 2024)

Standing Committees

Academic Standards: Arnow-Richman (chair), Marshfield (fall), Eng, & Lopez; *ex officio:* Mitchell

Deleted: Inman

Adjunct Teaching: Clausen (chair), Collier, Eng, Hamilton, & McLendon; *ex officio:* Morgan; Inman

Admissions: Lear (chair, J.D.), Kolinsky, Russell-Brown (fall) & Wolking; Tritt (chair, LLM), Calfee, & Luke; *ex officio:* Bailey; Mandernach

Curriculum: Erez-Navot (co-chair) & Luke (co-chair), Hasen, Lopez, & Stearns Johnsen; *ex officio:* Arney

Community Engagement: Caballero (chair), Hernandez-Truyol, Wheeler, & Willis; *ex officio:* Edgar, Ettinger, Mitchell, Smith, M

Facilities & Sustainability: Hawkins (chair), Clausen, & Noah; *ex officio:* ~~Frazier & Straley~~

Deleted: ,

Deleted: ,

Deleted: & Vinson

Faculty Council: Johnston, Lidsky, Marshfield, Menendez, & Steinberg (all by faculty vote)

Faculty Development: Molk (chair), Jiang, LoPucki, McCouch, & O'Connell; *ex officio:* Bensley, Hilkin, McIlhenny

International Programs: McLendon (chair), Herzfeld, Malavet (fall) & Rhee; *ex officio:* Bailey

Judicial Clerkships: Hampson (chair), Hardy, & Kim; *ex officio:* Bensley, D'Auria, Shaw

Non-Tenure Track Appointments, Retention, & Promotions: Menendez (chair), Bambauer, Evans, Fernandez, Kolinsky, Steinberg; *ex officio:* Smith, M

Promotion & Tenure: Lidsky (chair); Fenster (spring), & Johnston (by faculty vote); Cook, Kaufman, & Wright (by appointment)

Strategic Planning/Distance Learning/MSL: Stinneford (chair), Hardy, Herzfeld, Fernandez, & Luke; *ex officio:* Mayers-Twist

Tenure-Track Appointments: J. Bambauer & Brauner (co-chairs); ~~Brett~~, Lawson, Johnson, & Maclin; *ex officio:* O'Connell

Deleted: Brauner

Deleted: Evans (spring),

Deleted: (chair TBD)

Full-Year Ad Hoc Committees

Academic Success and Bar Strategy: Lopez (chair), Biggart, DeSanctis, Haley, Katz (spring), & Malavet (fall); *ex officio:* Carbajal & Mayers-Twist

Tax Reading Group/Tax Appointments: Brauner (chair), Burke, Calfee, Tritt, & Zheng (fall); *ex officio:* O'Connell; Arney

Public Interest Professions Committee: Caballero (chair), Hawkins, Wheeler; *ex officio:* Shaw; Edgar

Other Assignments

ADR Moot Court Advisors: Erez-Navot & Stearns Johnsen

Environmental Moot Court Advisors: Edgar & Hawkins

Faculty Senate Representatives: Luke & Wolking

Faculty Workshop Coordinators: Molk & Jiang

Florida Tax Review Editor-in-Chief: Hasen

Florida Bar CLE: Hamilton

Florida Bar Committee on Student Education & Bar Passage: Shaw

Florida Journal of International Law Advisor: Hernandez-Truyol & Kaufman

Florida Law Review Advisor: Lear

Florida Sports & Entertainment Law Review Advisor: Arnow-Richman

Honor Code: Mitchell

Journal of Law & Public Policy (JLPP) Advisor: Wright

Journal of Technology Law & Policy (JTLP) Advisors: Jiang

Moot Court Advisors: Caballero & DeSanctis

Order of the Coif Staff Liaison: Luke, Mitchell

Pro Bono Advisors to Student Organizations: Fernandez, Shaw

Requests for Legal Assistance: Clausen, Hilkin

Tax Moot Court Advisor: Wheeler

Trial Team Advisor: Wolking & Biggart

University Technology Committee: Hamilton

Deleted: ¶

Deleted: Inman

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Memorandum to Faculty and Administrators

From: Merritt E. McAlister, Interim Dean
Re: Committee Charges for 2024-2025

This document sets forth the charges for our standing committees during the 2024-2025 academic year. As set forth in the Faculty Rules & Procedures Manual, we will have 14 standing committees: Academic Standards; Adjunct Teaching; Admissions; Appointments; Curriculum; Distance Learning; Community Engagement Committee; Facilities & Sustainability; Faculty Development; International Programs; Judicial Clerkships; Non-Tenure Track Appointments, Retention, and Promotions; Promotion and Tenure; and Strategic Planning. We will combine the Distance Learning and Strategic Planning committees this year, with a focus on supporting our M.S.L. program; this year, that Committee will operate as a mini-adjunct and curriculum committee to support the M.S.L. program's anticipated Fall 2025 launch. As in past years, our Admissions Committee will be divided into two subsets, with one subset focused on JD admissions and the other on LLM and SJD admissions. We will also have a full-year Ad Hoc Committee on Academic Success and Bar Passage Strategy and Ad Hoc Tax Reading Group/Appointments Committee that will focus on a broad tax faculty search. At the request of a faculty member, we will also renew Ad Hoc Committee on Public Interest Professional Opportunities.

The charges for each standing committee follow. Faculty members with advisory assignments will not have a formal charge but instead will work with the Dean's Office as needed. Please note that we will be adding student members to several committees through the Student Bar Association structure.

In keeping with past norms, committees seeking to put action items on faculty meeting agendas should notify Suzy Heinbockel in the Dean's Office two weeks before the faculty meeting at which the committee would like the faculty to consider the item. I ask committees to seek informal faculty input before placing action items on faculty meeting agendas. Committees are welcome to seek informal faculty input through brown bag meetings or by putting information items on faculty meeting agendas (once again, with notice two weeks before the faculty meeting). Once a committee item is placed on a faculty meeting agenda, the chair must transmit to Suzy Heinbockel all documentation to be considered at the faculty meeting. The Dean's Office will attach all committee documents to the faculty meeting agenda, which will be distributed approximately one week before each faculty meeting. At the end of the year, I will ask committee chairs to submit reports to me summarizing each committee's work and setting forth work that remains for the following year's committee.

Please note that these committees will remain active throughout the academic year until the faculty approves a new slate of committee members for the following academic year.

Memorandum to the 2024-2025 Academic Standards Committee

Arnow-Richman (chair); Marshfield (fall); Eng & Lopez; *ex officio*: Mitchell

From: Merritt E. McAlister
Re: Charge to the Academic Standards Committee
Date: August 15, 2024

As set forth in the UF Law Faculty Rules & Procedures Manual, the Academic Standards Committee shall continue to hear all appeals timely filed by students seeking exceptions to academic policies.

The Committee shall work with the Administration to adopt a new free speech and academic freedom policies consistent with ABA Standard 208 by the end of the academic year. The Committee should engage scholars on our faculty who are expert on free speech issues for their guidance and input on this process, and they should use the ABA Clearinghouse resources in that process, <https://www.aals.org/free-speech-clearinghouse/>. The Committee should consider the extent to which the University's existing policies on academic freedom, at <https://policy.ufl.edu/regulation/7-018/>, are sufficient to satisfy any or part of the ABA's new standard and therefor should be expressly incorporated into the law school's rules and procedures.

The Committee shall also work with the Administration to improve academic policies related to grade disputes, issues of academic integrity/dishonesty, and student conduct issues.

Finally, working on its own, the Committee shall also consider whether to propose any revisions to the mandatory curve or grade distribution to ensure that students receive accurate information about their relative performance in their first-year and required courses.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Adjunct Teaching Committee

Clausen (chair), Collier, Eng, Hamilton, & McLendon; *ex officio*: Morgan;
Inman
From: Merritt E. McAlister
Re: Charge to the Adjunct Teaching Committee
Date: August 15, 2024

I charge the Committee with supporting our adjunct teaching program, as specified in the Faculty Rules & Procedures Manual. The Committee's specified duties include approving the Dean's initial adjunct appointments, evaluating adjuncts in their first semesters of teaching and at least once every four years thereafter, and soliciting faculty approval of adjuncts teaching more than one course a year. I ask that the Committee continue to ensure appropriate recordkeeping of such evaluations and approvals.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Admissions Committee

JD: Lear (chair), Kolinsky, Russell-Brown (fall), & Wolking; *ex officio:* Bailey
LLM/SJD: Tritt (chair), Calfee & Luke; *ex officio:* Bailey

From: Merritt E. McAlister
Re: Charge to the Admissions Committee
Date: August 15, 2024

The College of Law has consolidated the processing of applications for all of its degree programs. I charge the Committee with supporting the consolidated Admissions Office in its work, with one subset of the Committee focused on JD applications and another subset of the Committee focused on LLM and SJD applications.

In particular, I ask the Committee to provide counsel to the Admissions Office as it continues to implement changes designed to grow our applicant pool, to enhance the diversity of that pool across all metrics, and to ensure that the most promising applicants ultimately enroll at the college. I also ask the Committee to ensure ongoing faculty involvement in the vital task of student recruitment and to devise methods for successful recruitment of students from a wide array of backgrounds.

For the subset of the Committee focused on JD admissions, I ask the Committee to continue its practice of reviewing only those applications identified as borderline by the Admissions Office. I ask the Committee to work with the Admissions Office to provide interview support for potential and admitted students. I also ask the Committee to be actively involved in admitted student recruitment throughout the spring semester.

For the subset of the Committee focused on LLM and SJD applications, I ask the Committee to review the applications submitted and to admit students likely to succeed in, and enhance the reputation of, our programs. I also ask the Committee to work with the Admissions Office to develop and support a strategy to increase the applicant pool of LLM and SJD applicants. Once admissions decisions are made, I ask the Committee to work with faculty to recruit admitted students to our Tax LLM programs next fall. While balancing the need for quality applicants who will succeed in our program, I ask the Committee to work towards a goal of enrolling 120 students (participating either online or in person) into our tax programs.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Tenure-Track Appointments Committee

Bambauer, J. (co-chair); Brauner (co-chair); Brett, Johnson, Lawson, Maclin;
ex officio: O'Connell

From: Merritt E. McAlister

Re: Charge to the Appointments Committee

Date: August 15, 2024

I charge the Committee with identifying candidates for our faculty. Based on discussions with faculty members and our President and based on our current fiscal budget, I anticipate that we may hire the following tenured and tenure-track professors this year: (1) up to two or three pre-tenure, entry-level, or recently-tenured professors who demonstrate exceptional scholarly promise or success in any subject; and (2) any nationally recognized and highly cited mid-career or senior professors who express an interest in joining the Levin College of Law. In addition, I encourage the Committee to continue discussions with any candidates considered by last year's Committee who were not able to complete the interview process. The Committee should consult with last year's Appointments Chair Lyrisa Lidsky about such candidates. Finally, I note that these hires are separate and apart from any new faculty recruited and evaluated as part of the Ad Hoc Tax Reading Group/Tax Appointments search. I provide more information about these categories immediately below:

1. Entry-Level, Pre-Tenure, or Recently Tenured Professors with Scholarly Promise or Demonstrated Success

I ask the Committee to identify two or three pre-tenure, recently tenured, or entry-level candidates in all areas of law to join our faculty.

I ask the Committee to prioritize candidates based on either their scholarly success or scholarly promise, as demonstrated by the strengths of job talk papers and previously published scholarship. I encourage the Committee to focus more attention on the lateral market, including engaging in broad outreach to rising star candidates in all fields.

I ask the Committee to pay particular attention to candidates specializing in environmental law, antitrust law, election law and voting rights, race and the law, health law, civil procedure, and torts. There are no subject matter "slots" for these hires, however, and I ask the Committee to focus primarily on scholarly promise for all hires, regardless of subject matter.

2. Nationally Recognized Tenured Scholars

I also ask the Committee to consider any nationally recognized and highly cited mid-career or senior professors who express an interest in joining the Levin College of Law. These professors may write in any area of law so long as their publications are widely cited in their fields. In particular, I ask the Committee to prioritize candidates whose scholarly influence is similar, or superior, to the top scholars in the relevant fields at the top 20 law schools. I also ask the Committee to prioritize candidates with outstanding teaching records. There are no subject matter “slots” for these hires, though the Committee may take into account areas of need discussed above.

Throughout the appointments process, I ask the committee to act consistently with our obligations under state and federal law as an equal opportunity employer.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Curriculum Committee

Erez-Navot (co-chair), Luke (co-chair), Hasen, Lopez, & Stearns Johnson *ex officio*: Arney

From: Merritt E. McAlister
Re: Charge to the Curriculum Committee
Date: August 15, 2024

I charge this Committee with reviewing JD and LLM course proposals as set forth in the Faculty Rules & Procedures Manual.

I ask the Committee to determine which courses need permanent course numbers and shepherd those courses through the Professional Curriculum Committee (“PCC”) process, including the gathering of information required for the PCC and attending the PCC meetings where such requests are discussed. Similarly, I ask the Committee to respond to requests from the administration to obtain approval from the PCC for new combined degree programs.

Finally, I ask the Committee to create a durable system of Curriculum Committee provisional and permanent approvals, as well as University-wide PCC permanent course number approvals that can be handed down from Chair to Chair in a document shared with Associate Deans.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Community Engagement Committee

Caballero (chair), Hernandez-Truyol, Wheeler, & Willis; *ex officio*: Edgar, Ettinger, Mitchell, & Smith, M, Sykes

From: Merritt E. McAlister
Re: Charge to the Community Engagement Committee
Date: August 15, 2024

I charge the Community Engagement Committee with spearheading efforts to support community-building and collaboration across all segments of the College: faculty, staff, and students. Such engagement should model civility and professionalism, as we work across differences to strengthen our connections with each other. As part of meeting these goals, I ask the Committee to collaborate with Assistant Dean for Experiential Learning and Engagement M Smith, the Faculty Development Committee, and student groups to ensure that the College creates opportunities for community-building and dialogue across difference. These efforts should also consider the upcoming Presidential election and how best to create community spaces for supportive, civil discussions about the election and its consequences.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2023-2023 Facilities and Sustainability Committee

Hawkins (chair), Clausen & Noah; *ex officio*: Frazier & Straley

From: Merritt E. McAlister

Re: Charge to the Facilities and Technology Committee

Date: August 15, 2024

I charge the Committee with ensuring that our facilities and event policies appropriately support the mission of the College of Law in an environmentally sustainable manner. In particular, I ask the Committee to work with students interested in sustainability to propose ways that the college might become more environmentally sustainable. I also encourage the Committee to identify spaces on campus that should or could be improved in terms of their usability for our community.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Faculty Development Committee

Molk (chair), Jiang, LoPucki, McCouch, & O'Connell; *ex officio*: Bensley, Hilkin, McIlhenny

From: Merritt E. McAlister

Re: Charge to the Faculty Development Committee

Date: August 15, 2024

I charge the Committee with continuing to propose events and other initiatives designed to enhance the intellectual life and national reputation of the College of Law. I also ask the Committee to provide mentorship and guidance to pre-tenure faculty and fellows/visiting assistant professors engaged in research.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 International Programs Committee

McLendon (chair), Herzfeld, Malavet (fall) & Rhee; *ex officio*: Bailey
From: Merritt E. McAlister
Re: Charge to the International Programs Committee
Date: August 15, 2024

I charge the Committee with developing and implementing strategies for re-engaging with international partners in a world fundamentally changed by the pandemic. I also ask the Committee to promote global scholarly initiatives and other projects designed to enhance the international reputation of the College of Law. I also ask the Committee to hold social events and other programming to support international students resident in our community in the J.D., LL.M., and S.J.D. programs. The College will fund appropriate events, and the Committee should host one event per semester.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Judicial Clerkships Committee

Hampson (chair), Hardy & Kim *ex officio*: Bensley, D'Auria & Shaw
From: Merritt E. McAlister
Re: Charge to the Judicial Clerkships Committee
Date: August 15, 2024

I charge the Committee with continuing to develop and implement strategies to place more of our students in a range of federal judicial clerkships. I also ask the Committee to work with our Office of Career & Professional Development and the Faculty Advisor of the Law Review to build upon outreach programs for students that emphasize the role of judicial clerkships in building careers in multiple areas of legal practice.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Non-Tenure Track Appointments, Retention, and Promotions Committee

Menendez (chair); Bambauer, D; Evans; Fernandez; Kolinsky; Marshfield (fall); Steinberg; *ex officio*: Smith, M

From: Merritt E. McAlister

Re: Charge to the Non-Tenure Track Appointments, Retention, and Promotions Committee

Date: August 15, 2024

I charge the Committee with recommending candidates for non-tenure-track hires and overseeing the promotion process for existing non-tenure-track faculty, in accordance with the procedures set forth in the Faculty Rules & Procedures Manual.

Specifically, I ask the Committee to oversee the search for, and appointment of, one candidate interested in teaching in our first-year Legal Writing courses and upper-level Legal Drafting and/or Pre-Trial Practice courses.

I also ask the Committee to oversee the search for, and appointment of, one candidate interested in creating and directing a new Heirs Property Clinic, which will be jointly funded with law school and local governmental support. Please work with the Center for Governmental Responsibility on the clinic's needs. The position may be filled by a visitor or a legal skills professor.

I also ask the Committee to identify any Legal Skills Professors seeking university promotions, to arrange for teaching reviews of such professors, and to lead the faculty in evaluating promotion packets in accordance with the promotion policy adopted by the faculty.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Promotion & Tenure Committee

Elected members: Lidsky (chair); Fenster (spring) & Johnston. *Appointed members:* Cook, Kaufman & Wright

From: Merritt E. McAlister
Re: Charge to the Promotion & Tenure Committee
Date: August 15, 2024

I charge the Committee with overseeing the promotion and tenure of Associate Professors of Law Annie Brett and Ben Johnson and the promotion of Assistant Professors of Law Chris Hampson and Jiaying Jiang and any other promotion and/or tenure applications submitted by our tenure-track faculty, in accordance with the tenure and promotion policy adopted by the faculty.

I also charge the Committee with conducting the yearly review of our other tenure-track faculty members, also as set forth in the tenure and promotion policy adopted by the faculty.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Strategic Planning/Distance Learning/MSL Committee
Stinneford (chair), Hardy, Herzfeld, Fernandez, & Luke *ex officio*: Mayers-
Twist

From: Merritt E. McAlister

Re: Charge to the Strategic Planning/Distance Learning/MSL Committee

Date: August 15, 2024

I charge the Committee with conducting the internal approval process for any new courses offered as part of the MSL program consistent with our standards for such processes as set forth in the Faculty Rules & Procedures Manual. I also charge the Committee with conducting the internal approval process for any adjuncts who will be teaching in the MSL program consistent with our standards for such processes as set forth in the Faculty Rules & Procedures Manual.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Ad Hoc Committee on Academic Success and Bar Passage Strategy

Lopez (chair), Biggart, De Sanctis, Haley, Katz (spring), & Malavet (fall); *ex officio*: Carbajal & Mayers-Twist
From: Merritt E. McAlister
Re: Charge to the Ad Hoc Committee on Academic Success and Bar Passage Strategy
Date: August 15, 2024

I charge the Committee to support our Academic Success program by providing mentoring, training, and support for faculty and students to improve bar passage. I ask that the Committee continue to evaluate the need for and effectiveness of bar skills course(s), the use of academic tutors, and other legal skills programs. I further ask the Committee to develop recommendations for such programming from the best practices of peer institutions.

Finally, I ask the Committee to collaborate with the Academic Standards Committee on any proposals related to revisions of academic standards to ensure students receive accurate feedback about relative performance in courses.

I thank the Committee in advance for its attention to these matters.

Memorandum to the 2024-2025 Ad Hoc Committee on Tax Reading Group/Tax Appointments

Brauner (chair), Burke, Calfee, Tritt, & Zheng (fall); *ex officio*: O'Connell & Arney
From: Merritt E. McAlister
Re: Charge to the Ad Hoc Committee on Tax Reading Group/Tax Appointments
Date: August 15, 2024

I charge the Committee with identifying candidates for our faculty who specialize in taxation. We may hire up to two new tax faculty at any rank and whether tenure-track or not, including up to one senior tenured faculty member for an eminent scholar chair. The Committee should also search for one new visiting assistant professor in taxation. I provide more information about these categories immediately below:

1. Tax Faculty of Any Rank

I ask the Committee to identify up to two new tax faculty members of any rank, including professors of practice, pre-tenure faculty, and senior tenured faculty. I encourage the Committee to focus on junior-lateral hiring, entry-level hiring, and professors of practice. The Committee should also consider recruiting appropriate individuals who are already nationally-prominent tax scholars for an Eminent Scholar Chair. Throughout, the Committee should be mindful of our high expectations for such positions and our tenure and post-tenure review standards. The Committee, in consultation with the Director of the Graduate Tax Program, should consider areas of need within that Program and the J.D. Program.

2. Visistint Assistant Professor of Taxation

I ask the Committee to fill one new visiting assistant professor in taxation position that would support our J.D. and/or Graduate Tax Program, including by teaching essential courses. This promising scholar may be from our own Graduate Tax Program, but the search should be national. The position should be for 2 years, with the goal of supporting the visitor to launch an academic career.

Memorandum to the 2024-2025 Ad Hoc Committee on Public Interest Professional Opportunities

Caballero (chair), Hawkins, Wheeler *ex officio*: Shaw; Edgar
From: Merritt E. McAlister
Re: Charge to the Ad Hoc Committee on Public Interest Professional Opportunities
Date: August 15, 2024

I charge the Committee to develop resources and organize events that inform students about public interest internships, fellowships, and careers. I further ask the Committee to work with the Office of Career and Professional Development in these efforts and to collaborate with Dean Shaw.

I thank the Committee in advance for its attention to these matters.