

Allison Coffey

CURRICULUM VITAE

EDUCATION

- Indiana University** Bloomington, IN
Juris Doctor, Maurer School of Law Dec. 2023
- Bradley Fellow (criminal law fellowship)
 - Secretary, Women's Law Caucus (2021-2022)
 - Articles Editor, *Indiana Journal of Law & Social Equality*
 - Member, Outreach for Legal Literacy
 - Member, Student Library Advisory Board
- Master of Library Science*, Luddy School of Informatics, Computing, & Engineering Dec. 2023
- Bachelor of Arts in English*, Highest Distinction Dec. 2019
- Founder's Scholar (2017-2019)
 - Dean's List (2016-2019)
 - Phi Beta Kappa

LIBRARY EXPERIENCE

- Lawton Chiles Legal Information Center**
University of Florida Levin College of Law Gainesville, FL
Student Services Specialist / Professor of Legal Research July 2025 – Present
- Provide reference services to faculty, students, members of the Florida Bar, and the public.
 - Support student engagement with the library through events and programming.
 - Oversee the library's student advisory group, which provides the library with student feedback on how the library can best support students.
 - Provide research and scholarship support to faculty members as part of the library's liaison model.
 - Teach legal research as part of the required 1L curriculum.
- Hugh F. MacMillan Law Library**
Emory University School of Law Atlanta, GA
Law Librarian for Research Services Feb. 2024 – July 2025
- Provided reference services to faculty, students, and members of the Georgia Bar.
 - Provided faculty research and scholarship support as a member of the Research Services team.
 - Managed the library's faculty request system.
 - Provided student research support through staffing the library's Reference Desk and conducting one-on-one research consultations with students.
 - Taught courses in the law library's rotating advanced legal research curriculum.
 - Taught a section of the law library's annual Language of the Law: Concepts and Insights program, a pre-orientation, five-day bootcamp which provides a foundation in legal information literacy to incoming 1Ls.
 - Taught research workshops including Journal Orientation in the fall and the Summer RA Workshop.
 - Created comprehensive LibGuides, including one for Study Aids and one on Global Public Health Law.
 - Created innovative, topical, and timely display cases through participation in the library's display case rotation in the 2nd Floor Reading Room.
 - Represented the Research Services team at the library's Student Advisory and Innovation in the Law Library (SAILL) group, organized by the Access Services team.

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Supreme Court of the United States *Summer Assistant for Research Services*

Washington, D.C.
May 2023 – Aug. 2023

- Created and updated bibliographies of the current Supreme Court justices.
- Completed an ongoing weeding project of the library's print research archive.
- Participated in collection development for the library's e-book collection.
- Assisted librarians with select research questions using Westlaw, Lexis, PACER, HeinOnline, Making of Modern Law, ProQuest, and other databases.
- Created detailed lists of appointments to the Supreme Court and oral arguments by current and past Supreme Court members using non-legal and historical sources.

Jerome Hall Law Library at Indiana University Maurer School of Law *Reference Desk Attendant*

Bloomington, IN
Aug. 2023 – Dec. 2023

- Provided in-person reference services to students on a variety of topics, including preemption checks for law review notes, Bluebook help, and databases available through IU Libraries
- Provided chat reference services to students. Chat questions were generally about access to online resources
- Provided in-person reference services to the public with an understanding of the guidelines surrounding the unauthorized practice of law

Circulation Desk Attendant

May 2021 – Dec. 2023

- Answered general information questions about the law library.
- Checked-out and discharged law library materials.

Research Assistant

May 2022 – Dec. 2023

- Conducted short-term, substantive research projects for Maurer faculty.
- Provided proofreading assistance for a forthcoming Trusts & Estates textbook as well as forthcoming law reviews on various subjects.
- Provided citation assistance for forthcoming law review articles, often working on tight deadlines
- Assisted with ongoing library research projects, including a yearly report on the Maurer faculty's scholarly impact.
- Recognized for research assistance in:
 - Charles Gardner Geyh, *Judicial Ethics and Identity*, 36 GEO. J. LEGAL ETHICS 233 (2023).
 - I. India Thusi, *The Racialized History of Vice Policing*, 69 UCLA L. REV. 1576 (2023).

Project Assistant

May 2022 – Dec. 2022

- Digitized volumes of the Indiana Code for an ongoing digitization project in partnership with IU McKinney School of Law. Developed new processes to improve the digitization workflow. Trained students and librarians on the new processes.
- Updated the library's LibGuide collection to identify areas of link rot and ways to bring the guides into compliance with UX guidelines. Advised on best practices for including links and media in LibGuides.

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LEGAL EXPERIENCE

Marion County Prosecutor's Office

Indianapolis, IN

Legal Intern

Jan. 2022 – May 2022

- Researched issues for current cases and prepared memoranda, briefs, and motions on probable cause and suppression of evidence.
- Assisted with discovery by redacting body cam footage and uploading to an eDiscovery portal.

Indiana University Maurer School of Law

Bloomington, IN

Incarcerated Individuals Legal Assistance Project Student Volunteer

Sep. 2020 – Dec. 2021

- Researched legal issues for incarcerated individuals at U.S. prison in Terre Haute, IN.
- Collaborated with other law students to draft and send responses to incarcerated individuals' letters.

Johnson County Circuit Court

Franklin, IN

Law Clerk

May 2021 – Aug. 2021

- Conducted research and wrote memoranda regarding juvenile life without parole for a post-conviction relief hearing, probable cause and initial hearings, and public access to documents associated with bond or surety.
- Updated civil case information using the Odyssey Case Management System.

TEACHING EXPERIENCE

Emory University School of Law

- ALR: Criminal Law Research (LAW 657M), Spring 2025.
- Language of the Law: Concepts and Insights (pre-orientation bootcamp for incoming 1Ls), Fall 2024.
- Summer RA Workshop, Summer 2024 – Summer 2025.

Indiana University Maurer School of Law

- Guest Lecturer, *Dockets and Free/Low-Cost Legal Research*, Advanced Legal Research, Fall 2023.
- Outreach for Legal Literacy (teams of law students teach basics of law and civics to local fifth graders), Fall 2020 – Spring 2023.

Indiana University

- Peer-Assisted Study Session (PASS) Leader for Finite Mathematics, Spring 2018 – Fall 2018.

MEMBERSHIPS & COMMITTEES

- American Association of Law Libraries, 2022 – Present.
 - ALL-SIS, 2022 – Present.
 - RIPS-SIS, 2022 – Present.
 - PEGA-SIS, 2024 – Present.
 - GD-SIS, 2024 – Present.
- Southeastern Chapter of the American Association of Law Libraries, 2024 – Present.
 - Newsletter & Public Relations Committee, June 2025 – Present.
- Atlanta Law Libraries Association, 2024 – Present.
- Emory Library Employee Advocacy Forum, 2024 – Present.