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Education:

University of Minnesota Law School, JD, cum laude, 1995

University of Hartford, MS, 1991

Wesleyan University, BA, 1989

Admitted to State Bars of Minnesota, New Jersey and Pennsylvania (all currently inactive)

Experience:

University of Florida, Levin College of Law, Gainesville, FL

Associate Dean for Experiential Learning; May 2018 – Present: Oversee all the experiential aspects of the law school curriculum, including its clinics, externships, simulation courses, competition teams, and first year and upper-level writing courses. Expand access to and availability of experiential learning to law students, and to assure compliance with ABA standard 303. Oversee writing programs to ensure that the curriculum meets the needs of our students currently and once they are in practice. Member of College of Law Leadership Team tasked with implementing policy and working across teams to provide consistent useful messages to students throughout the law school. Oversee HR operations for the College of Law.

Master Legal Skills Professor, July 2021- present.

Senior Legal Skills Professor, August 2014- June 2021.

Legal Skills Professor, Aug. 2011- August 2014.

Adjunct Legal Skills Professor Fall 2008 & 2009, Aug. 2010- May 2011: Instruct upper law students concerning the principals of drafting litigation, contractual and legislative documents. Develop class plans and materials; prepare drafts of documents; review and correct multiple drafts of papers; advise students concerning writing skills. Ensure that drafting skills taught reflect most up to date practices and provide students with necessary skills for a changing profession.

Director of Academic Externships; July 2015- May 2018: Direct the 200-plus student externship program for the Levin College of Law. Work with students to help them locate and participate in law practice field placements; develop new required educational component for the students participating in externships; review and recommend new externship site approvals; ensure that the program and individual field placements meet American Bar Association requirements for Field Placements

US District Court for the Middle District of Florida, Ocala, Florida, Summer 2010, Summer 2014.

Temporary Law Clerk to Federal Magistrate Judge Gary Jones Researched and wrote orders on a wide variety of matters, including social security appeals, federal habeas appeals and summary judgment motions.

University of Florida, College of Public Health and Health Professions, Department of Health Services Research, Management and Policy, Gainesville, FL, November 2003- December 2007.

Coordinator III, Research Programs/Services: Managed activities of federal funded public health research studies.

McCrorry & McDowell, LLC, Pittsburgh, PA, January 2002- July 2002.

Staff Attorney: Advised clients and prepared wills and trust agreements, administered estates and prepared tax returns

Rhodes Law Firm, Pittsburgh, PA, April 2001- January 2002.

Staff Attorney: Practiced in the area of trusts and estates and state pension administration.

Riker, Danzig, Scherer, Hyland & Perretti, LLP, Morristown, NJ, September 1998- August 1999.

Associate Attorney: Advised clients and prepared wills, trust agreements and prenuptial agreements. Advised clients concerning family business succession planning. Administered estates and prepared tax returns. Researched issues related to estate administration and testamentary dispositions.

Faegre & Benson, LLP, Minneapolis, MN, September 1995- August 1998.

Associate Attorney: Advised clients and prepared wills, trust agreements and prenuptial agreements. Administered estates and prepared relevant tax returns. Researched issues related to estate administration, testamentary dispositions, and business succession planning. Advised tax-exempt clients concerning the impact of the federal tax and state not for profit law on business plans.

Publications:

Wright, D and Menendez, SM, *Estate Planning Simulations*, Bridge to Practice Series, West Academic Publishing, Fall 2015.

Dobalian, A, Tsao, JC, Putzer GJ, Menendez, SM, “Improving Rural Community Preparedness for the Chronic Health Consequences of Bioterrorism and other Public Health Emergencies” *Journal of Public Health Management Practice*, September 2007; 13(5):476-480.

Menendez SM, “AFDC Beneficiaries and the Automobile Equity Limitation” *Law and Inequality: A Journal of Theory and Practice*, May 1994; 12(2) 529-552.