**Introduction to Florida Administrative Law —— LAW 6521**

**Fall Semester 2019**

**Instructor:** I am Judge Cathy M. Sellers, and I am your instructor this term.

**Contact Information**: As discussed in greater detail in the Course Syllabus, which is posted on our TWEN and Canvas pages, I can be reached by email at [ch120@ufl.edu](mailto:ch120@ufl.edu) and by cell/text at 850-980-1210. I will be keeping office hours from 9 a.m. to 10:00 a.m. and noon to 1:00 pm each Friday on which we have class. Additionally, I am available at other times by appointment.

**Course Location and Time**: Our course meets from 10:00 a.m. to 11:40 p.m. on Fridays, beginning on August 30, 2019 and ending on Friday, Nov. 22, 2019, in Holland Hall Room 359 (HOL 359). The class will not meet on October 4, 2019 (Homecoming Friday).

**Course Subject and Purpose**:

The Florida Administrative Law course is about Florida state executive branch agencies, executive branch governmental power, and the processes and standards applicable to the exercise of executive branch agency power with respect to persons regulated by the executive branch. The course aims to provide you with a comprehensive understanding of various administrative processes established in Chapter 120, Florida Statutes (the Florida Administrative Procedure Act, or "APA"), and to provide students with an understanding of the role of the Florida APA in creating and determining the substantive and procedural legal rights of persons regulated by the executive branch agencies of Florida government.

**Course Structure**:

TWEN/Canvas will serve as the primary means by which I will communicate with you outside of class throughout the semester. I will post all of our cases and other materials, as well as our class assignments each week, all announcements, optional reading and other materials, and sample final exam questions on the Canvas Course Page, in separate modules. Additionally, for those who prefer TWEN, I have created the Florida Administrative Law 2019 course in TWEN, and will post all content, plus the weekly class assignment in our TWEN page, as well.

**Weekly Class Assignments**:

I will post all weekly assignments in the Class Assignments Module in Canvas, and in the Class Assignments Folder in TWEN. Generally, your assignment for the next class will be posted by the Sunday evening before the next class. Additionally, I will email the class assignment for the next week's class to you in a group email.

**Course Materials**:

1. Statute/Rules Booklet.

Florida Administrative Law/LAW 6521 (Fall 2019) Statutes and Rules Florida Administrative Procedure Act, Chapter 120, Florida Statutes (2019), which will be available for purchase at College of Law Bookstore.

2. Cases and Other Materials

I will post the cases and other materials for each week's class on our TWEN and Canvas course pages. In Canvas, please go to the Class Materials – Required (Cases and Other Materials) Module, where I post the cases and other materials for each class/topic that we cover in class. In TWEN, please go to the Course Materials – Required folder. All cases and other materials will be posted in that folder.

3. Powerpoint Slides by Topic.

I post these for each new topic we cover. These are intended to provide structure for our in-class discussion and are a ready-made set of notes for the class that you can use as a template for your note-taking in class.

In Canvas, the Powerpoint slides will be posted in the Powerpoint Slides by Topic module, and in TWEN by the Powerpoint Slides by Topic folder .

You will find these helpful to review and/or download prior to class, and I strongly suggest that you download them and use them for notetaking or just to follow the class discussion each week.

I look forward to meeting you and to having an enjoyable semester with you!