

University of Florida Standard Graduate Review Requirements

1. Complete an Application

- Complete the UF graduate application through [CollegeNET](#) and pay the \$30 non-refundable application fee.

2. Degree Qualifications

- A recognized baccalaureate, graduate or professional degree from a college, university, or higher education institution accredited by:
 - Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges (ACCJC)
 - New England Commission of Higher Education (NECHE)
 - Higher Learning Commission (HLC)
 - Middle States Commission on Higher Education (MSCHE)
 - Northwest Commission on Colleges and Universities (NWCCU)
 - Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
 - WASC Senior College and University Commission
- OR an equivalent degree from an international institution recognized by the Ministry of Education in that country.

3. Application Materials

- **Domestic Institution Transcripts:** For the purpose of initial review, the Office of Admissions accepts unofficial transcripts uploaded in the application or via the student's MyAdmissions Portal. Students who attended UF are not required to provide copies of those transcripts.
- **International Institution Transcripts:** Our review process of all non-U.S. academic credentials (transcripts, mark sheets, degrees/diplomas) ensures that the applicant has been conferred/awarded the equivalent of a U.S. bachelor's degree or will be awarded such a degree by the desired date of enrollment. For our review, these documents may be unofficial and uploaded in the application or via y via the student's MyAdmissions Portal. These transcripts and degree certificate/diplomas should be scanned copies of the official paper versions issued to the student by their previous or current institution. Digitally uploaded academic credentials must include the same information appearing on an official transcript, including biographical information, institution name, signatures, seals and stamps. We will not accept screen shots of grades from the institution's student academic portal.
- **Resume or Curriculum Vitae:** Pursuant to Florida Statute, application requires inclusion of all post-high school education and employment, as well as information about ongoing international affiliations and research funding. Applicants must ensure this information is included on the curriculum vitae (CV) or resume that is uploaded within their graduate application.

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- **Letters of Recommendation:** Program specific requirement. If the program of interest requires recommendation letters, these should be submitted electronically through the admissions application.

4. GPA Verification

- Traditional GPA Verification Using 4.0 Scale (U.S. Institutions)
 - Applicant must provide either a self-reported upper-division, undergraduate GPA OR copies of undergraduate transcripts so that a GPA calculation can be completed by staff in the Office of Admissions.
 - The minimum required upper-division, undergraduate GPA for graduate admission is a 3.0.
- Non-Traditional GPA Verification – requires applicants to submit copies of all transcripts and degrees (in the native language and an English translation if international) for internal evaluation by Office of Admissions staff.
 - International Degrees: Evaluated by international admissions officers to determine degree equivalency.
 - U.S. Institutions that use a non-traditional grading system not calculated on the traditional 4.0 grading scale: Evaluated by admissions officers to ensure minimum, prior earned degree requirements for admission are met.

5. Test Scores

- English Proficiency (TOEFL/IELTS)
 - Minimum acceptable scores:
 - i. TOEFL (iBT & Home Edition): 80
 - ii. IELTS Academic: 6.5
 - iii. Verbal GRE: 140*

**Only for graduate programs that require a GRE score for admission.*

 - iv. UF ELI Exit Certificate
- Required unless exempt per Office of Admissions policy. (see <https://admissions.ufl.edu/apply/graduate/international>)
- GRE/GMAT
 - Program-specific requirement. Required unless exempt per admitting program policy.

6. Residency Review

- Staff within the Office of Admissions will review an applicant's residency claim for in-state tuition classification, if applicable.
- Requests for any additional documentation required to determine the student's eligibility as an in-state student for tuition purposes will be posted to their MyAdmissions Portal. The student would then upload the requested documentation through their MyAdmissions Portal for our office's review.

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7. Conduct Review

- Staff within the Office of Admissions will conduct a preliminary review of any reported legal or educational conduct issues disclosed by the applicant as part of the application for admission.
- The Office of Admissions may clear minor infractions as prescribed by the Office of Student Conduct and Conflict Resolution and allow the application to move forward for direct admission by the department.
- Anything that would be considered a major infraction by the Office of Student Conduct and Conflict Resolution would be referred to their office for further evaluation for admission.

8. Decision Notification

- For graduate admissions, decisions are made at the departmental level. Applicants will receive their official decision letter directly from the academic unit to which they applied.